



# NOTICE OF THE OPERATIONS COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Friday, May 17, 2024 at 9:30 AM

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## MINUTES

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### LOCATIONS:

**Open Session to start at or after 9:30 a.m.**

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

### Public Participation:

The public attended this meeting in-person or remotely using the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/86822995553>, or by phone, 1-669-444-9171, using Webinar ID #: 868 2299 5553.

### AGENDA ITEMS:

#### 1. Call to Order and Roll Call

Chair Larry Russell called the meeting to order at 9:30 a.m.

#### DIRECTORS PRESENT

Matt Samson  
Jed Smith  
Larry Russell

#### DIRECTORS ABSENT

Monty Schmitt  
Ranjiv Khush

#### 2. Adoption of Agenda

A motion was made by Director Smith and seconded by Director Samson to adopt the agenda.

There were no public comments.

Voting Yea: Directors Samson, Smith, and Russell

Absent: Directors Schmitt and Khush

### 3. Public Comment on Non-Agenda Matters

There were no public comments.

### 4. Regular Items

- a. Minutes of the Operations Committee Meeting/Special Meeting of the Board of Directors on April 5, 2024

**RECOMMENDATION:** Approve the minutes

A motion was made by Director Smith and seconded by Director Samson to approve the minutes.

There were no public comments.

Voting Yea: Directors Samson, Smith, and Russell

Absent: Directors Schmitt and Khush

- b. Asphalt Concrete Paving Restoration and Concrete Work Contract (CN 2031)

**RECOMMENDATION:** Review and refer to a future regularly scheduled Board meeting for contract award for the Asphalt Concrete Paving Restoration and Concrete Work Contract

Engineering Director Alex Anaya briefly introduced this item, and Engineering Construction Manager Mark Kasraie provided an update on the District's Pavement Program. There was discussion between the Board and staff during Mr. Kasraie's presentation.

There were no public comments.

A motion was made by Director Samson and seconded by Director Smith to refer this item to the Board to consider for approval at a future meeting.

- c. Capital Improvement Program - 2024 Tiburon Pipeline Replacement Project (D23018)

**RECOMMENDATION:** Review and refer to a future regularly scheduled Board meeting for contract award for the 2024 Tiburon Pipeline Replacement Project

Engineering Director Anaya informed the Board that this item and the next two agenda items were components of both the District's Capital Improvement Program and Fire Flow Improvement Program. He then introduced Assistant Engineer Ava Pridgeon, who provided a summary of the 2024 Tiburon Pipeline Replacement Project.

A brief discussion followed.

There were no public comments.

A motion was made by Director Smith and seconded by Director Samson to refer this item to the Board to consider for approval at a future meeting.

d. Capital Improvement Program - 2024 Anode Replacement Contract (D24024)

**RECOMMENDATION:** Review and refer to a future regularly scheduled Board meeting for contract award for the 2024 Anode Replacement Contract

Assistant Engineer Pridgeon also presented this item.

Discussion ensued.

There were no public comments.

A motion was made by Director Samson and seconded by Director Smith to refer this item to the Board to consider for approval at a future meeting.

e. Capital Improvement Program - 2024 Anode Well Replacement (D24025)

**RECOMMENDATION:** Review and refer to a future regularly scheduled Board meeting for contract award for the 2024 Anode Well Replacement Project

Assistant Engineer Pridgeon provided a description of the Project.

A brief discussion followed.

There were no public comments.

A motion was made by Director Samson and seconded by Director Smith to refer this item to the Board to consider for approval at a future Board meeting.

f. Microsoft Enterprise Agreement

**RECOMMENDATION:** Receive an update on Microsoft 365 services and refer to a future regularly scheduled Board meeting for contract award for a three year enterprise agreement

Finance Director Bret Uppendahl introduced this item, and IT Manager Brad Taylor provided an overview of the proposed agreement.

Discussion ensued.

There were no public comments.

A motion was made by Director Smith and seconded by Director Samson to refer this item to the Board to consider for approval at a future meeting.

**5. Upcoming Meeting**

Chair Russell announced that the next Operations Committee Meeting/Special Meeting of the Board of Directors was scheduled for Friday, June 21, 2024 at 9:30 a.m.

**6. Adjournment**

There being no further business, the Operations Committee Meeting/Special Meeting of the Board of Directors adjourned at 10:03 a.m.

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Board Secretary