



# STAFF REPORT

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**Meeting Type:** Board of Directors  
**Title:** 2024 Annual Strategic Work Plan Quarterly Progress  
**From:** Bret Uppendahl, Acting General Manager  
**Meeting Date:** June 18, 2024

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**TYPE OF ACTION:**                      Action                      X                      Information                      Review and Refer

**RECOMMENDATION:** Receive staff quarterly progress update on the 2024 Annual Strategic Work Plan

**SUMMARY:** The General Manager will review with the Board the 2024 annual work plan progress made over the last two quarters, which supports the goals and objectives identified in the District's Five-Year Strategic Plan (2024-2028).

**DISCUSSION:** In February 2024, the Board adopted the District's Five-Year Strategic Plan, which covers the 2024-2028 time period. To operationalize the strategic plan, a work plan will be developed in each of the five years outlining the specific actions to be taken on an annual basis to help advance the goals and objectives in the Five-Year Strategic Plan. Each action item in the work plan, which augments the day-to-day work of the District, includes key milestones and associated timelines to help the District stay on target with its five-year goals and objectives. Updates on the progress of the annual work plans will be provided to the Board on a quarterly basis.

The 2024 Annual Strategic Work Plan was reviewed with the Board of Directors at the Annual Board Retreat on March 14, 2024. Because the annual strategic plan and corresponding year one work plan were adopted toward the end of the first quarter, the General Manager will review the progress made on the annual work plan over the first two quarters of the year, indicating the status of each element of the work plan, including completed items and area of significant progress, as well as noting any delays or other changes to the timeline.

**ENVIRONMENTAL REVIEW:** Not applicable.

**FISCAL IMPACT:** None.

**ATTACHMENT(S):**

1. 2024 Annual Strategic Work Plan - Quarter 2 Progress Update