



STAFF REPORT

Meeting Type: Board of Directors
Title: Second Amendment to District Lease No. 84, Ross Valley Sanitary District (RVSD) at Forbes Reservoir Site, San Rafael (APN 010-261-02)
From: Joseph Eischens, Engineering Support Services Manager
Through: Shaun Horne, General Manager
Meeting Date: October 20, 2026

TYPE OF ACTION: X Action Information

RECOMMENDATION: Approve a Second Amendment to District Lease No. 84 with Ross Valley Sanitary District (RVSD) at Forbes Reservoir Site, San Rafael

SUMMARY: The District currently leases a portion of the Forbes Reservoir property to the Ross Valley Sanitary District (RVSD) for use as a communications facility (Site). The lease term expired on June 30, 2026, and RVSD has requested an extension.

DISCUSSION: Believed to be California's oldest sanitary district, RVSD operates and maintains approximately 200 miles of collection sewer lines and 19 pumping stations which collect, pump, and transport approximately four million gallons of wastewater per day serving several communities in Marin County including, Fairfax, San Anselmo, Ross and Larkspur. As a public utility providing an important service, RVSD has requested a waiver of the market rent for the entirety of the lease term.

Summary of Current Lease Terms

- Current Lease Term – January 1, 2026 to June 30, 2026
- Current Lease Area – 1,430-square-feet
- Initial Contract (Base) Rent – \$1 for the initial term with approval of a waiver to current market rent
- **Summary of Proposed Lease Amendment**
- Extend the Lease term from July 1, 2026 through June 30, 2028
- Waive market rent during the extended lease term

ENVIRONMENTAL REVIEW: Staff finds that this proposed Second Amendment to the Lease will have no impact on the environment given that the facilities are already existing and in place and therefore the approval is not subject to further review under the California Environmental Quality Act.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. Proposed Second Amendment to Lease No. 84
2. Location map

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Engineering	 Alex Anaya Engineering Director	 Shaun Horne General Manager