



NOTICE OF THE OPERATIONS COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Friday, March 08, 2024 at 9:30 AM

MINUTES

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Jed Smith – Inn at the Market, Business Center, 76 Pine Street, Seattle, WA 98101; and, Outside location for Director Matt Samson – Hilton Hotel, Room No. 400, 633 East Cabrillo Blvd., Santa Barbara, CA 93103

Public Participation:

The public attended this meeting in-person or remotely using the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/86822995553>

By phone, dial: **1-669-444-9171** and use Webinar ID: **868 2299 5553**

AGENDA ITEMS:

1. Call to Order and Roll Call

Chair Larry Russell called the meeting to order at 9:30 a.m.

DIRECTORS PRESENT

Matt Samson

Jed Smith

Ranjiv Khush

Larry Russell

DIRECTOR ABSENT

Monty Schmitt

2. Adoption of Agenda

A motion was made by Vice Chair Khush and seconded by Director Smith to adopt the agenda.

Voting Yea: Directors Samson, Smith, Khush, and Russell

Absent: Director Schmitt

3. Public Comment on Non-Agenda Matters

There were none.

4. Regular Items

- a. Minutes of the Operations Committee Meeting/Special Meeting of the Board of Directors on February 16, 2024

RECOMMENDATION: Approve the minutes

A motion was made by Vice Chair Khush and seconded by Director Smith to approve the minutes.

Voting Yea: Directors Samson, Smith, Khush, and Russell

Absent: Director Schmitt

- b. Capital Improvement Program - 2024 Sir Francis Drake Boulevard Pipeline Replacement Project (D23009)

RECOMMENDATION: Review and refer to a future regularly scheduled Board meeting for contract award for the 2024 Sir Francis Drake Boulevard Pipeline Replacement Project

Engineering Director Alex Anaya introduced Assistant Engineer Hagar Negash, who presented this item. Discussion followed.

There were no public comments.

A motion was made by Vice Chair Khush and seconded by Director Smith to refer this item to the Board to consider for approval at a future meeting.

- c. Capital Improvement Program – Granada Drive Pipeline Replacement Project (D23020)

RECOMMENDATION: Review and refer to a future regularly scheduled Board meeting for contract award for the Granada Drive Pipeline Replacement Project and approval of reimbursement agreement with the Town of Corte Madera

Engineering Director Alex Anaya introduced Acting Engineering Design Manager Zak Talbott, who presented this item.

There were no Board comments. There were no public comments.

A motion was made by Vice Chair Khush and seconded by Director Smith to refer this item to the Board to consider for approval at a future meeting.

d. Phoenix - Bon Tempe Connection Project Update

RECOMMENDATION: Receive update on the design and environmental review of the Phoenix – Bon Tempe Connection Project and refer to a future regularly scheduled Board meeting to consider adoption of the Initial Study/Mitigated Declaration and approval of the project

Engineering Director Alex Anaya introduced Engineering Planning Manager Elysha Irish, who presented this item. Discussion ensued.

There was one (1) public comment.

A motion was made by Vice Chair Khush and seconded by Director Smith to refer this item to the Board to consider for approval at a future meeting.

e. Enterprise Resource Planning Software Update

RECOMMENDATION: Receive update on status of the District’s Enterprise Resource Planning (ERP) software update

Finance Director Bret Uppendahl introduced this item and IT Manager Brad Taylor, who provided the update. There was discussion during the presentation.

There was one (1) public comment.

This was an information item. The Board did not take any formal action.

5. Upcoming Meeting

The next Operations Committee Meeting/Special Meeting of the Board of Directors was scheduled for Friday, April 5, 2024 at 9:30 a.m.

6. Adjournment

There being no further business, the Operations Committee Meeting/Special Meeting of the Board of Directors adjourned at 10:32 a.m.

Board Secretary