



# STAFF REPORT

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**Meeting Type:** Board of Directors  
**Title:** Minutes of the Board Directors' Special Meeting on November 27, 2023, and Regular Meeting on December 5, 2023  
**From:** Terrie Gillen, Board Secretary  
**Through:** Ben Horenstein, General Manager  
**Meeting Date:** December 19, 2023

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**TYPE OF ACTION:**    X    Action                      Information                      Review and Refer

**RECOMMENDATION:** Approve the November 27, 2023 and December 5, 2023 meeting minutes

**SUMMARY:** The Board of Directors held a special meeting on November 27, 2023, and a regular meeting on December 5, 2023. The minutes of both meetings are attached.

**DISCUSSION:** None.

**ENVIRONMENTAL REVIEW:** Not applicable.

**FISCAL IMPACT:** None.

**ATTACHMENT(S):**

1. Draft Minutes of the Special Meeting of the Board of Directors on November 27, 2023
2. Draft Minutes of the Regular Meeting of the Board of Directors on December 5, 2023

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department	 Terrie Gillen Board Secretary	 Ben Horenstein General Manager