



STAFF REPORT

Meeting Type: Board of Directors
Title: 2024 Annual Strategic Work Plan Quarterly Progress
From: Adriane Mertens, Communications & Public Affairs Manager *Am*
Through: Ben Horenstein, General Manager *BH*
Meeting Date: October 15, 2024

TYPE OF ACTION: Action X Information Review and Refer

RECOMMENDATION: Receive quarterly progress update on the 2024 Annual Strategic Work Plan

SUMMARY: The General Manager will review with the Board the 2024 annual work plan progress made over the third quarter of 2024, which supports the goals and objectives identified in the District’s Five-Year Strategic Plan (2024-2028).

DISCUSSION: In February 2024, the Board adopted the District’s Five-Year Strategic Plan, which covers the 2024-2028 time period. To operationalize the strategic plan, a work plan will be developed in each of the five years outlining the specific actions to be taken on an annual basis to help advance the goals and objectives in the Five-Year Strategic Plan. Each action item in the work plan, which augments the day-to-day work of the District, includes key milestones and associated timelines to help the District stay on target with its five-year goals and objectives. Updates on the progress of the annual work plans are provided to the Board on a quarterly basis.

The 2024 Annual Strategic Work Plan (attached) was reviewed with the Board of Directors at the Annual Board Retreat on March 14, 2024, and on June 15, 2024 the Board received the first 2024 Work Plan progress update, which covered efforts made in both quarter one and two. The General Manager will review the progress made on the annual work plan throughout the third quarter, July - September, indicating the status of each element of the work plan, including completed items and areas of significant progress, as well as noting any delays or other changes to the timeline.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. 2024 Strategic Annual Work Plan