



STAFF REPORT

Meeting Type: Board of Directors

Title: Acceptance of Permanent Grant of Easement to Marin Municipal Water District for Existing Water Facilities Off Paradise Drive, Tiburon, APNs: 058-011-13 and 058-031-12

From: Alex Anaya, Director of Engineering

Through: Ben Horenstein, General Manager

Meeting Date: August 19, 2025

TYPE OF ITEM: X Action Information

RECOMMENDATION: Approve the acceptance of a permanent grant of easement in favor of the District and authorize the General Manager to accept and execute the easement agreement

SUMMARY: The District seeks to secure an easement for water facilities installed within private property.

DISCUSSION: As a result of a private improvement project, and in order to continue to provide adequate flow and pressure to existing customers, a 230 foot section of 2-inch District pipeline was recently replaced with 4-inch pipe. The water main, located along a private driveway off Paradise Drive, provides water service to six residential properties just east of Paradise Cove.

Given the uncertainty of the location of the new pipeline within the existing easement and the historical documentation between the District and the property owner on the location of this easement, the property owners agreed to grant the District an easement over the location of the new pipeline alignment. The signed easement agreement, easement legal description and map have been prepared and are attached to this report.

Easement Characteristics



- Easement Length 294-linear-feet
- Easement Area 2,107-square-feet

ENVIRONMENTAL REVIEW: Staff finds that this easement agreement provides documentation for the existing facilities and therefore there is no possibility that the acceptance of the easement may have a significant impact on the environment and it thus exempt for further review under the California Environmental Quality Act.

FISCAL IMPACT: None

ATTACHMENT(S):

1. Easement Agreement with Legal Description and map

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Engineering	 Alex Anaya Engineering Director	 Ben Horenstein General Manager