



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, July 15, 2025 at 5:30 PM

MINUTES

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Jed Smith - 105 Herring Pond Road, Plymouth, MA 02360

Closed Session begins at 5:30 p.m.

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device: <https://marinwater.zoom.us/j/88134852296>, or by phone: 1-669-444-9171 using Webinar ID #: 881 3485 2296.

AGENDA ITEMS:

1. Call to Order and Roll Call

Board President Matt Samson called the meeting to order at 5:30 p.m.

DIRECTORS PRESENT

Diana Maier

Larry Russell

Jed Smith

Matt Samson

DIRECTOR ABSENT

Ranjiv Khush

2. Adoption of Agenda

Director Maier made the motion to adopt the agenda. Director Russell seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Russell, Smith, and Samson

3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

There were no public comments regarding the Closed Session item.

The Board left the Board Room and convened to Closed Session in the Mt. Tam Conference Room at 5:31 p.m.

a. Conference with Legal Counsel - Anticipated Litigation

(Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)

Number of Potential Cases: Unknown

The Board adjourned the closed session and reconvened to open session in the Board Room and via Zoom.

4. Reconvene to Open Session; Closed Session Report Out

At 6:40 p.m., the Board reconvened in the Board Room. President Samson stated that no reportable action was taken.

5. Public Comment on Non-Agenda Matters

There were five (5) public comments on matters not on the agenda.

6. Directors' and General Manager's Announcements

- Vice President Smith reported on the status of the Marin-Sonoma water contract and that the next Sonoma Water Advisory Committee meeting will take place on August 4.
- President Samson acknowledged the employee recognition event on July 10. He also indicated that based on discussions with staff there was no need to hold the August 5 Board meeting and suggested it be cancelled. With none from the Board opposed, staff took direction to cancel the August 5 Board meeting.

7. Board Committee Reports

President Samson mentioned that he and Director Russell attended the North Bay Watershed Association (NBWA) meeting and reported on their upcoming events.

8. Consent Items

- a. July 1, 2025 Board Meeting Minutes

RECOMMENDATION: Approve the minutes of the Board of Directors' Regular Bi-Monthly Meeting on July 1, 2025

- b. General Manager's Report June 2025

RECOMMENDATION: Approve Report

- c. Purchase of 18-Inch Actuated Butterfly Valves to Replace Valves at the San Geronimo Treatment Plant

RECOMMENDATION: Authorize the General Manager to execute a purchase order for replacement valves from Southwest Vales & Equipment, LLC to replace leaking filter rate control valves at the San Geronimo Treatment Plant in the amount of \$135,442.43

- d. FY 2026 Pay Schedule for District Employees

RECOMMENDATION: Adopt a resolution approving the updated pay schedule effective the first full pay period following July 1, 2025 for District Employees to reflect the CPI increase and cost of living adjustments approved by the Board in November 2023 (*Resolution No. 8813*)

- e. Request to Fill Natural Resources Technician II (Vegetation Management)

RECOMMENDATION: Approve adding a Natural Resources Technician (Vegetation Management) II position as an additional Full Time Equivalent (FTE) position to be filled on an as need bases as a 2 –year limited duration assignment in the Watershed Division

Director Maier made the motion to approve the Consent Calendar items. Vice President Smith seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Russell, Smith, and Samson

9. Regular Items

- a. Watershed Prescribed Burn

RECOMMENDATION: Receive staff presentation on Mt. Tamalpais Knob II Prescribed Burn Project

Watershed Director Shaun Horne and Watershed Equipment Operator & Technical Lead for Fire & Prescribed Burning Pile Kevin Cook presented this item.

Board comments ensued.

There was one (1) public comment.

This was an information item. No formal action was taken.

b. FY26 Engineering Capital Projects Update

RECOMMENDATION: Receive staff update on Fiscal Year 2026 Capital Projects

Engineering Director Alex Anaya and Engineering Design Manager Zak Talbott presented this item.

Brief discussion occurred throughout the presentation between staff and the directors.

There was one (1) public comment.

No formal action was taken. This was an information item.

10. Future Board and Committee Meetings and Upcoming Agenda Items

a. Upcoming Meetings

The board secretary announced the remaining meetings in July.

11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

12. Reconvene to Open Session; Closed Session Report Out - Not applicable.

13. Adjournment

There being no further business, the Board of Directors adjourned the meeting at 7:48 p.m.

Board Secretary