



# NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING AND MARIN MUNICIPAL WATER DISTRICT FINANCING AUTHORITY BOARD MEETING

Tuesday, January 09, 2024 at 6:30 PM

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## MINUTES

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### LOCATIONS:

**Open Session to start at or after 6:30 p.m.**

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

### Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://us06web.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**

### AGENDA ITEMS:

#### 1. Call to Order and Roll Call

President Schmitt called the meeting to order at 6:30 p.m.

#### DIRECTORS PRESENT

Ranjiv Khush

Matt Samson

Jed Smith

Monty Schmitt

#### DIRECTOR ABSENT

Larry Russell

#### 2. Adoption of Agenda

A motion was made by Director Smith and seconded by Vice President Khush.

There were no public comments for this agenda item.

Voting Yea: Directors Samson, Smith, Khush, and Schmitt

Absent: Director Russell

**3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**

**4. Reconvene to Open Session; Closed Session Report Out - Not applicable.**

**5. Public Comment on Non-Agenda Matters**

There were two (2) public comments on items not on the agenda.

**6. Directors' and General Manager's Announcements**

- Director Smith followed up with staff on the board policies he proposed last month.
- Vice President Khush thanked staff for the tour of the water treatment plants.
- Director Samson reported that he attended a Tomales Bay Foundation meeting last Friday and asked that staff attend next month's Tomales Bay Foundation meeting regarding water quality.

**7. Consent Items**

a. Minutes of the Board Directors' Regular Bi-Monthly Meeting on December 19, 2023

**RECOMMENDATION:** Approve the December 19, 2023 meeting minutes

b. Pipeline Extension Agreement – 187 Sacramento Avenue, San Anselmo

**RECOMMENDATION:** Staff recommends the Board:

1. Approve Pipeline Extension Agreement and authorize the President of the Board to execute same;
2. Approve Resolution (Resolution No. 8765) for Fees Contained in Pipeline Extension Agreement;
3. Approve Resolution (Resolution No. 8766) for Impending Peril;
4. Approve Resolution (Resolution No. 8767) for Limited Purpose Line; and
5. Authorize the General Manager to accept and execute all suitable real property, easements and rights-of-way required by the Pipeline Extension Agreement

c. Updated 2020 Urban Water Management Plan and Water Shortage Contingency Plan

**RECOMMENDATION:** Approve a resolution to adopt the Updated 2020 Urban Water Management Plan and Water Shortage Contingency Plan (Resolution No. 8768)

A motion was made by Vice President Khush and seconded by Director Smith to adopt the Consent Calendar.

There were no public comments on the consent items.

Voting Yea: Directors Samson, Smith, Khush, and Schmitt

Absent: Director Russell

## 8. Regular Items

### a. Reorganization of the Board of Directors for 2024

**RECOMMENDATION:** 1. Elect a President and Vice President to the Marin Municipal Water District Board of Directors for 2024, and 2. Recognize Outgoing Board President

A motion was made by Director Smith and seconded by Director Samson to nominate Director Khush as 2024 Board President.

Voting Yea: Directors Samson, Smith, Khush and Schmitt

Absent: Director Russell

A motion was made by Director Smith, Seconded by Director Schmitt to nominate Director Samson as 2024 Board Vice President.

Voting Yea: Directors Samson, Schmitt, Smith, and Khush

Absent: Director Russell

President Khush presented Director Schmitt with a gavel plaque for his service as the 2023 Board President. Director Schmitt reflected on his past role and thanked the board, staff, and the public.

There were no public comments for this agenda item.

### b. Strategic Plan Development

**RECOMMENDATION:** Receive an update on the development of objectives for the Organizational Excellence goal that is part of the District's five-year strategic plan under development

Communications & Public Affairs Manager Adriane Mertens introduced this item, and Consultant Charles Gardiner, with Catalyst, provided an overview of the prior goals of the Strategic Plan presented to the Board. Ms. Mertens proceeded with reviewing the objectives for Goal 5 Organizational Excellence, and the Board provided feedback.

There were no public comments.

Also, the Board did not take any formal actions.

## 9. Future Board and Committee Meetings and Upcoming Agenda Items

### a. Upcoming Meetings

**10. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**

**11. Reconvene to Open Session; Closed Session Report Out - Not applicable.**

**12. Adjournment of Regular Board Meeting and Convene Marin Municipal Water District Financing Authority Board Meeting**

There being no further business, President Khush adjourned the regular Board meeting and convened the Marin Municipal Water District Financing Authority Meeting.

**13. Roll Call of the Marin Municipal Water District Financing Authority Board**

At 7:33 p.m., President Khush asked for roll call.

**DIRECTORS PRESENT**

Monty Schmitt

Jed Smith

Matt Samson

Ranjiv Khush

**DIRECTOR ABSENT**

Larry Russell

**14. Financing Authority Board Regular Items**

- a. Minutes of the Marin Municipal Water District Financing Authority Meeting of January 3, 2023, Confirmation of Officers, and 2023 Financial Report

**RECOMMENDATION:** Confirm officers for the Marin Municipal Water District Authority Board of Directors, approve the minutes of the Marin Municipal Water District Financing Authority Meeting of January 3, 2023, and receive the 2023 financial report for the Authority

Finance Director Bret Uppendahl presented this item. There was no discussion from the Financing Authority Board.

There were no public comments.

A motion was made by Vice Chair Samson and seconded by Director Schmitt to confirm the officers, approve the minutes of January 3, 2023, and receive the financial report.

Voting Yea: Directors Schmitt, Smith, Samson, and Khush

Absent: Director Russell

**15. Adjournment of the Marin Municipal Water District Financing Authority Board Meeting**

There being no further business, President Khush adjourned the Marin Municipal Water District Financing Authority Board at 7:38 p.m.