



# NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, February 27, 2024 at 5:30 PM

---

## MINUTES

---

### LOCATIONS:

#### Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

#### Closed Session begins at 5:30 p.m.

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

### Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**

### AGENDA ITEMS:

#### 1. Call to Order and Roll Call

Vice President Matt Samson called the meeting to order at 5:32 p.m.

#### DIRECTORS PRESENT

Larry Russell

Jed Smith

Matt Samson

Ranjiv Khush (*arrived at 5:36 p.m.*)

#### DIRECTOR ABSENT

Monty Schmitt

#### 2. Adoption of Agenda

A motion was made by Director Smith and seconded by Director Russell to adopt the agenda.

Voting Yea: Directors Russell, Smith, and Samson

Absent: Directors Schmitt and Khush

**3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)**

Vice President Samson announced the Closed Session.

There were no public comments.

The Board convened to Closed Session at 5:36 p.m. and went to the Mt. Tam Conference Room.

President Khush arrived.

**a. Public Employee Performance Evaluations  
(Government Code §54957)**

Title: General Manager and General Counsel

**4. Reconvene to Open Session; Closed Session Report Out**

The Board reconvened to Open Session at 6:30 PM. President Khush reported that the Closed Session adjourned at 6:20 PM with no reportable actions.

**5. Public Comment on Non-Agenda Matters**

There were three (3) public comments.

**6. Directors' and General Manager's Announcements**

- Vice President Samson announced that he would be attending a District volunteer event to pull invasive Broom on the watershed on March 16. He also thanked staff for the water quality presentation at the Tomales Bay Foundation Meeting and thanked watershed staff for assisting an injured hiker on one of the watershed trails. The director also highlighted two pieces of legislation AB 2196 (Connolly) and SB 1159 (Dodd), which he requested staff to follow.

Director Smith highlighted items discussed at the Finance & Administration Committee Meeting on February 15, 2024.

- Director Russell highlighted items that were discussed at the Operations Committee Meeting on February 16, 2024.

**7. Consent Items (6:45 p.m. – Time Approximate)**

- a. Minutes of the Board Directors' Regular Bi-Monthly Meeting on February 13, 2024

**RECOMMENDATION:** Approve the February 13, 2024 meeting minutes

- b. General Manager's Report January 2024

**RECOMMENDATION:** Approve Report

- c. Award of Contract No. 1989 Fire Flow Improvement Program - Redwood Drive Pipeline Replacement Project (F22003) to W.R. Forde Associates, Inc. **(Resolution No. 8770)**

**RECOMMENDATION:** Approve a resolution authorizing award of Contract No. 1989, Fire Flow Improvement Program Redwood Drive Pipeline Replacement Project, to W.R. Forde Associates, Inc. in the amount of \$1,456,020; and, approve a cooperative reimbursement agreement with the County of Marin and authorize the General Manger to execute the agreement

- d. Land Exchange Agreement for proposed Hind Tanks Replacement Project at 300 Margarita Drive

**RECOMMENDATION:** Approve a proposed Land Exchange Agreement that will allow the District to evaluate the relocation of the Hind Tanks to an alternate site at 300 Margarita Drive

A motion was made by Director Smith and seconded by Vice President Samson to adopt the Consent Calendar.

There were no public comments.

Voting Yea: Directors Russell, Smith, Samson, and Khush

Absent: Director Schmitt

## 8. Regular Items

- a. Water Loss Control Program Update

**RECOMMENDATION:** Receive staff update on the District's water loss control program

Water Efficiency Manager Carrie Pollard and Superintendent of Operations Ben Bauer provided a presentation to the Board. There was discussion throughout.

There were no public comments.

This was an information item. The Board did not take any formal action.

- b. Update on the Water Supply Roadmap Long Term Projects

**RECOMMENDATION:** Receive an update on the Water Supply Roadmap Long Term Projects

Water Resources Director Paul Sellier, Xavier Arias with Woodard & Curran, and Tim Taylor with Carollo Engineers presented this item. The Board provided comments.

There were two (2) public comments.

This was an information item. The Board did not take any formal action.

**9. Future Board and Committee Meetings and Upcoming Agenda Items**

a. Upcoming Meetings

The Board Secretary announced upcoming meetings and requested the Board to provide an alternative date for the April 19 Operations Committee Meeting. The Board decided to move that meeting to April 5.

There was no public comment, and there was no further action taken by the Board.

**10. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**

**11. Reconvene to Open Session; Closed Session Report Out - Not applicable.**

**12. Adjournment**

There being no further business, the Board of Directors' Regular Bi-monthly Meeting adjourned at 8:32 p.m.

\_\_\_\_\_  
Board Secretary