



STAFF REPORT

Meeting Type: Planning Committee/Board of Directors
Title: Fairfax Manor 1st Lift Pump Station Reconstruction Project Update
From: Alex Anaya, Director of Engineering 
Through: Shaun Horne for Ben Horenstein, General Manager 
Meeting Date: September 22, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the Fairfax Manor 1st Lift Pump Station Reconstruction Project Update

SUMMARY: Staff will provide an update on the Fairfax Manor 1st Lift Pump Station Reconstruction Project.

DISCUSSION: The District operates the Fairfax Manor 1st Pump Station located on District property at the intersection of Tamalpais Road and Berry Trail in the Town of Fairfax. In May of 2024, the Fairfax Manor 1st Pump Station was destroyed when an asphalt roadway grinder performing work on Tamalpais Road left the roadway and fell on top of the pump station. Staff responded to the incident by installing a temporary pumping facility to maintain continuous water service to the area and solicited a competitive Request for Proposals for the design of the replacement facility.

On August 16, 2024, the Board of Directors awarded a design contract to Carollo Engineers for the reconstruction project. The design phase was completed approximately 7 months later in March of 2025 after extensive design review and coordination with the Town of Fairfax. The District applied for an encroachment permit with the Town on March 13, 2025, and on April 4, 2025, the Town issued the encroachment permit to the District granting permission to perform the work, including reconstruction of the pump station and a driveway connection to Tamalpais Road. Since then, however, the District received additional requirements and conditions for reconstruction of the pump station from the Town. This has prevented the District from advertising the reconstruction project.

Staff will provide a project update to the Board, discussing key components of the existing and proposed pump station, and work completed to date.

ENVIRONMENTAL REVIEW: Not Applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.