



STAFF REPORT

Meeting Type: Planning Committee/Board of Directors
Title: Roads and Trails On-Call Maintenance Contract (CN-2057), FY26-28
From: Shaun Horne, Director of Watershed Resources
Through: Ben Horenstein, General Manager
Meeting Date: September 23, 2025

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the Roads and Trails On-Call Maintenance Contract (CN-2057), FY26-28

SUMMARY: The Mt. Tamalpais Watershed Road and Trail Management Plan (RTMP) outlines the best management practices and environmental protection measures for maintaining watershed roads and trails. The District awarded an On-Call Road and Trail Maintenance Contract on May 17, 2022 for a two-year term and extended the contract for one additional year in 2024 per the terms of the contract, which expired on June 30, 2025. Due to the current contract expiring, the District is advertising a new On-Call Roads and Trails Maintenance Contract (CN-2057) and will open bids in October 2025. District staff will make a recommendation for contract award at a future regularly scheduled Board meeting.

DISCUSSION: In April 2005, the District adopted the Mt. Tamalpais Watershed Road and Trail Management Plan (RTMP), which outlines best management practices and environmental protection measures for maintaining watershed roads and trails. As part of this plan, the District proactively maintains service roads to support emergency access and water infrastructure servicing, and repairs trails to ensure safe public access and prevent environmental degradation.

To implement these activities, the District utilizes a combination of staff, volunteers and contractors. Currently, the District is focused on several key efforts, including repairing approximately 70 watershed culverts, constructing the Azalea Hill Trail Project Parking Lot, and performing routine annual road and trail maintenance to protect water quality and maintain access to critical water distribution facilities. These projects often require the use of heavy equipment and specialized skills that exceed the capacity of other contractors such as the California Conservation Corps and California Conservation Corps North Bay, who have historically supported lighter maintenance tasks.

Over the years, the District has successfully partnered with similar contractors for a range of projects, including construction of retaining walls along Liberty Gulch, culvert installations, pipeline replacements, roadside brushing, bridge construction and parking lot repairs.

To support these ongoing needs, the District advertised Contract No. 1981 for on-call watershed roads and trail maintenance on April 9, 2022, and awarded the contract to Piazza Construction on May 17, 2022. Contract No. 1981 expired on June 30, 2025.

The District is now seeking bids for a new on-call roads and trails maintenance contract to ensure the continuation of critical watershed RTMP maintenance and implementation efforts. The work outlined in this new contract will support proactive road and trail management and enhance the District's ability to respond to seasonal impacts and urgent repair needs. This contract will be used to maintain fire road infrastructure to ensure access to critical water distribution facilities and address erosion issues along roads and trails to protect water quality.

In September 2025, the District released a notice inviting bids for a new three (3) year RTMP Maintenance contract. The notice was published in the local newspaper and posted on the District's external bid posting website to inform contractors of the opportunity. Sealed bids will be received and reviewed by the District and the lowest qualified bidder will be selected. District staff will make a recommendation for contract award at a future regularly scheduled Board meeting.

ENVIRONMENTAL REVIEW: The District as the Lead Agency, has prepared a Programmatic Environmental Impact Report (PEIR), pursuant to the provisions of CEQA for roads and trails maintenance, which was adopted in 2005 and covers all work being proposed under this contract.

FISCAL IMPACT: Staff estimate the costs to perform the roads and trails maintenance work over the initial three years, during FY26, FY27 & FY28, will be \$2,200,000. Funds for this contract are budgeted in the District's Watershed Division roads and trails Operations and Capital budgets.

ATTACHMENT(S): None.