



**CITY COUNCIL  
REGULAR SESSION MINUTES  
SEPTEMBER 20, 2023**

**This meeting was live-streamed on Manor's YouTube Channel**  
<https://www.youtube.com/@cityofmanorsocial/streams>

**PRESENT:**

Dr. Christopher Harvey, Mayor

**COUNCIL MEMBERS:**

Emily Hill, Mayor Pro Tem, Place 1  
Anne Weir, Place 2  
Maria Amezcua, Place 3  
Sonia Wallace, Place 4  
Aaron Moreno, Place 5  
Deja Hill, Place 6 (left at 11:00 p.m.)

**CITY STAFF:**

Scott Moore, City Manager  
Lluvia T. Almaraz, City Secretary  
Ryan Phipps, Chief of Police  
Scott Dunlop, Development Services Director  
Lydia Collins, Finance Director  
Scott Jones, Economic Development Director  
Matthew Woodard, Public Works Director  
Tracey Vasquez, HR Director  
Frank Phelan P.E., City Engineer  
Sarah Friberg, Court Administrator  
Veronica Rivera, Assistant City Attorney  
Phil Green, IT Director  
Chasem Creed, IT Technician

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:11 p.m. on Wednesday, September 20, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

## INVOCATION

Dr. Adolphus Anderson with Park Springs Baptist Church gave the invocation.

## PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

## PROCLAMATION

### **A. Declaring Saturday, September 23, 2023, as “Austin Community College District Day”**

Mayor Harvey read and presented the proclamation to Dr. Chris Cervini, Vice Chancellor of Austin Community College (ACC) and ACC personnel.

## PUBLIC COMMENTS

Jere Dowell-Davis, 12406 Stoneridge Gap Lane, Manor, Texas, submitted a speaker card and expressed her concerns regarding animal control issues within the city. Ms. Dowell-Davis requested that the city enforce the ordinance regarding dog regulations within a home and stated that the city needed to provide additional animal services to the community.

Lauren Moore, 18105 Skysail Drive, Manor, Texas, submitted a speaker card and expressed her concerns regarding animal control problems within the city. She explained how she had fostered animals before and how she worked with other organizations to foster kittens. She asked for the city to provide additional animal control services for the community.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns regarding the Planning and Zoning Commission meetings, and translation of agendas. He stated he would be translating his petition into Spanish, and he would be submitting an initiative petition for council terms to return to 2-year terms and an addition of council compensation along with other requests. He spoke in opposition to Agenda Item No. 12 and Agenda Item No. 20. He stated that the city should take back the old school which is the county’s community library and fund the facility.

Mayor Harvey clarified that the City of Manor did not own the community library and belonged to the County; therefore, the city could not fund the facility.

No one else appeared at this time.

## PUBLIC HEARING

### **1. Conduct a Public Hearing on the FY2023-2024 Proposed Property Tax Rate of the City of Manor, Texas.**

The city staff recommended that the City Council conduct the public hearing.

Mayor Harvey opened the Public Hearing.

Director of Finance Collins discussed the proposed FY2023-2024 Property Tax Rate.

Mayor Harvey expressed his concerns regarding lowering the FY2023-2024 Property Tax Rate.

Council Member Deja Hill discussed her support regarding lowering the FY2023-2024 Property Tax Rate. She wished the community would have been in attendance to voice their opinions.

**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Moreno, to close the public hearing.

There was no further discussion.

**Motion to close carried 7-0**

**2. Conduct a Public Hearing on the FY2023-2024 Proposed Annual Budget of the City of Manor, Texas.**

The city staff recommended that the City Council conduct the public hearing.

Mayor Harvey opened the Public Hearing.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns regarding the proposed annual budget.

Mayor Harvey discussed how the funding was created for the Community Programs. He discussed the process of how funding would be allocated to different programs and organizations within the city.

A discussion was held regarding Animal Control funding.

Director of Finance Collins discussed the attached PowerPoint Presentation.

The topic of discussion:

- FY2023-2024 Annual Budget Highlights
- 2021 Certificates of Obligation/Capital Improvement Program
- General Fund Expenditures
- Staffing/Employee Compensation
- Department's Highlights
- Utility Fund Revenue
- Debt Service Fund Summary

- Special Reserve H.O.T. and T.I.R.Z. Funds
- Special Reserve Impact Fund
- City Sponsored Events

**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Wallace, to close the public hearing.

There was no further discussion.

**Motion to close carried 7-0**

- 3. Conduct a public hearing on an ordinance amending Chapter 14 Zoning of the Manor Code of Ordinances to Modify the Provisions for the Residential Land Use Table Relating to Single Family Attached (2 units) and Single Family Attached (3 or more units); Industrialized Housing Standards; and Office, Commercial, Institutional Architectural Standards.**

The city staff recommended that the City Council conduct the public hearing.

Mayor Harvey opened the Public Hearing.

Development Services Director Dunlop discussed the proposed Zoning Ordinance.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to close the public hearing.

There was no further discussion.

**Motion to close carried 7-0**

- 4. Conduct a public hearing on an ordinance for the Okra Tract Development Final Planned Unit Development Site Plan, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX. *Applicant: Sotol Ventures; Owner: Dalton Wallace***

The city staff recommended that the City Council conduct the public hearing.

Mayor Harvey opened the Public Hearing.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his opposition to this item.

Tyler Snell, 13908 Heartland Drive, Manor, Texas, submitted a speaker card and expressed his concerns regarding the proposed development.

Development Services Director Dunlop discussed the proposed Okra PUD development. He discussed the parkland requirements. Mr. Dunlop discussed the modifications that the Planning and Zoning Commission had recommended.

Rachel Shanks with Sotol Ventures presented the attached PowerPoint Presentation and discussed the modifications to the PUD development. She explained the parkland concept.

Modifications discussed:

- Amenity features are not within detention.
- Playscapes have shade structures.
- Add a few additional parking spaces.
- The dog park is fenced.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Weir, to close the public hearing.

There was no further discussion.

**Motion to close carried 7-0**

**5. Conduct a public hearing on an ordinance for the Manor Heights (Carillon) Subdivision Planned Unit Development (PUD) Amendment located at 13201 Old Kimbro Road, Manor, TX. Applicant: Kimley Horn and Associates, Inc; Owner: RHOF, LLC**

The city staff recommended that the City Council conduct the public hearing.

Mayor Harvey opened the Public Hearing.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his opposition to this item.

Talley Williams with Metcalfe Wolff Stuart & Williams submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

Alex Granados with Kimbley Horn submitted a speaker card in support of this item; however, he did not wish to speak but was available to answer any questions posed by the City Council.

Development Services Director Dunlop discussed the proposed Manor Heights PUD development.

A discussion was held regarding building regulations.

A discussion was held regarding the type of home structure that would be built.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to close the public hearing.

There was no further discussion.

**Motion to close carried 7-0**

- 6. Conduct a public hearing on an ordinance rezoning two (2) lots on .297 acres, more or less, at 108 W Boyce & 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB). Applicant: Jiwon Jung; Owner: Build Block**

The city staff recommended that the City Council conduct the public hearing.

Mayor Harvey opened the Public Hearing.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his opposition to this item.

Development Services Director Dunlop discussed the proposed rezoning request.

Economic Development Director Jones discussed the benefits of future development for the city.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua, to close the public hearing.

There was no further discussion.

**Motion to close carried 7-0**

## **CONSENT AGENDA**

- 7. Consideration, discussion, and possible action to approve the City Council Minutes.**

- **September 6, 2023, City Council Regular Meeting;**
- **September 11, 2023, City Council Called Special Session; and**
- **September 15, 2023, City Council Called Special Session**

- 8. Consideration, discussion, and possible action on accepting the August 2023 Departmental Reports.**

- **Finance – Lydia Collins, Director of Finance**
- **Police – Ryan Phipps, Chief of Police**
- **Travis County ESD No. 12 – Ryan Smith, Fire Chief**
- **Economic Development – Scott Jones, Economic Development Director**
- **Development Services – Scott Dunlop, Development Services Director**

- **Municipal Court – Sarah Friberg, Court Clerk**
- **Public Works – Matt Woodard, Director of Public Works**
- **Manor Cemetery – Nora Sanchez, MC Manager**
- **Human Resources – Tracey Vasquez, HR Manager**
- **IT – Phil Green, IT Director**
- **Administration – Lluvia T. Almaraz, City Secretary**

**9. Consideration, discussion, and possible action on a License and Maintenance Agreement with Lagos Residential Community, Inc. for the construction, improvement, installation, and maintenance of landscaping.**

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to accept and approve the Consent Agenda as read.

There was no further discussion.

**Motion to approve carried 7-0**

**REGULAR AGENDA**

At the request of Mayor Harvey, Item No. 18 was conducted next.

**18. Consideration, discussion, and possible action on renewing the re-rate medical cost projection form for FY 2023-2024 between the City of Manor and the health insurance pool, TX Health Benefits Pool; and authorized the City Manager to execute the re-rate notice and benefits form.**

The city staff recommended that the City Council approve and renew the re-rate medical cost projection form for FY2023-2024 between the City of Manor and the health insurance pool, TX Health Benefits Pool; and Authorize the City Manager to execute the re-rate notice and benefits verification form.

Human Resources Director Vasquez discussed the proposed benefits and recommended Option 1 to be considered as presented.

A discussion was held regarding proposed benefits.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Weir, to approve and renew the re-rate medical cost projection form for FY2023-2024 between the City of Manor and the health insurance pool, TX Health Benefits Pool; and Authorize the City Manager to execute the re-rate notice and benefits verification form for Option 1.

There was no further discussion.

**Motion to approve carried 7-0**

**17. Consideration, discussion, and possible action on a lease contract for the funding of City of Manor Police vehicles.**

The city staff recommended that the City Council approve and award the lease contract to Frost Bank and authorize the City Manager to execute the final contract after legal review.

Finance Director Collins discussed the proposed contract for funding police vehicles.

A discussion was held regarding the clarification of funding.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to approve and award the lease contract to Frost Bank and authorize the City Manager to execute the final contract after legal review.

There was no further discussion.

**Motion to approve carried 7-0**

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 8:59 p.m. on Wednesday, September 20, 2023, in accordance with the requirements of the Open Meetings Law.

**EXECUTIVE SESSION**

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.071 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding Compensation and benefits for City Council Members* at 8:59 p.m. on Wednesday, September 20, 2023.

The Executive Session was adjourned at 9:19 p.m. on Wednesday, September 20, 2023.

**OPEN SESSION**

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 9:19 p.m. on Wednesday, September 20, 2023.

**10. Consideration, discussion, and possible action on an amendment to a Statement of Work No. 9 for the Cottonwood Creek Wastewater Treatment Plant, Phase III project.**

The city staff recommended that the City Council approve and award Statement of Work #9B to George Butler Associates, Inc. for the Cottonwood Creek Wastewater Treatment Plant Phase III Improvements project in the amount of \$8,100.00.



City Engineer Phelan discussed the proposed Statement of Work for the Cottonwood Creek Wastewater Treatment Plant, Phase III project.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to approve and award Statement of Work #9B to George Butler Associates, Inc. for the Cottonwood Creek Wastewater Treatment Plant Phase III Improvements project in the amount of \$8,100.00.

There was no further discussion.

**Motion to approve carried 7-0**

**11. Consideration, discussion, and possible action on an ordinance levying Ad Valorem taxes for the use and support of the municipal government of the City of Manor for the fiscal year beginning October 1, 2023, and ending September 30, 2024.**

The city staff recommended that the City Council approve Ordinance No. 716 for FY2023-24 Property Tax Rate.

Ordinance No. 716: An Ordinance of The City of Manor, Texas, Levying Ad Valorem Taxes for the Use and Support of the Municipal Government of the City for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Providing for Apportioning Each Levy for Specific Purposes; and Establishing When Taxes Shall Become due and Same Shall Become Delinquent, if not Paid.

**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Moreno, to approve Ordinance No. 716 and “ I move that the property tax rate be decreased by the adoption of a tax rate of \$0.6789 on each \$100.00 valuation of property, which is effectively a 10.03% decrease in the tax rate.”

There was no further discussion.

**Motion to approve carried 5-2 ( Mayor Harvey and Mayor Pro Tem Emily Hill voted against)**

**12. Consideration, discussion, and possible action on an ordinance adopting the Annual Budget for the City of Manor for the fiscal year beginning October 1, 2023, and ending September 30, 2024.**

The city staff recommended that the City Council approve Ordinance No. 718 adopting the Annual Budget for the City of Manor for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

Ordinance No. 718: An Ordinance of The City of Manor, Texas, Adopting an Annual Budget for the Ensuing Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Appropriating the Various Amounts Thereof, and Repealing All Ordinances or Parts of Ordinances in Conflict Therewith; and Providing for an Effective Date.

**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Moreno, to approve Ordinance No. 718 adopting the Annual Budget for the City of Manor for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

There was no further discussion.

**Motion to approve carried 7-0**

**13. First Reading: Consideration, discussion, and possible action on an ordinance amending to Chapter 14 Zoning of the Manor Code of Ordinances to Modify the Provisions for the Residential Land Use Table Relating to Single Family Attached (2 units) and Single Family Attached (3 or more units); Industrialized Housing Standards; and Office, Commercial, Institutional Architectural Standards.**

The city staff recommended that the City Council approve the first reading as presented.

Ordinance: An Ordinance Of The City Of Manor, Texas, Amending Chapter 14, Zoning, of The Code of Ordinances of The City Of Manor, Texas, by Providing for Amendments to the Residential Land Use Table; Moving Regulations for Industrialized Housing From Chapter 14, Zoning to a Stand-Alone Section of the Code of Ordinances; Modifying Office, Commercial, And Institutional Architectural Standards; Providing An Effective Date, Savings, Severability, And Open Meetings Clauses; And Providing For Related Matters.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to approve the first reading of an ordinance amending Chapter 14 Zoning of the Code of Ordinances of the City of Manor, Texas, by Providing for Amendments to the Residential Land Use Table; Moving Regulations for Industrialized Housing From Chapter 14, Zoning to a Stand-Alone Section of the Code of Ordinances; Modifying Office, Commercial, and Institutional Architectural Standards; Providing an Effective Date, Savings, Severability, and Open Meetings Clauses; and Providing for Related Matters.

There was no further discussion.

**Motion to approve carried 7-0**

**14. First Reading: Consideration, discussion, and possible action on an ordinance for the Okra Tract Development Final Planned Unit Development Site Plan, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX. *Applicant: Sotol Ventures; Owner: Dalton Wallace***

The city staff recommended that the City Council approve the first reading as presented.

Rachel Shanks with Sotol Ventures submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

Ordinance: An Ordinance of the City of Manor, Texas, Amending Chapter 14, Zoning of the City of Manor, Texas Code of Ordinances Rezoning a Parcel of Land From Medium Commercial (C-2) To Planned Unit Development (PUD); Making Findings of Fact; and Providing for Related Matters.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Weir, to approve the first reading of an ordinance for the Okra Tract Development Final Planned Unit Development Site Plan, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX with modifications of amenity features are not within detention; playscapes have shade structures; add few additional parking spaces; and dog park fenced.

There was no further discussion.

**Motion to approve carried 7-0**

**15. First Reading: Consideration, discussion, and possible action on an ordinance for the Manor Heights (Carillon) Subdivision Planned Unit Development (PUD) Amendment located at 13201 Old Kimbro Road, Manor, TX. *Applicant: Kimley Horn and Associates, Inc; Owner: RHOF, LLC***

The city staff recommended that the City Council approve the first reading as presented.

Talley Williams with Metcalfe Wolff Stuart & Williams submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

Alex Granados with Metcalfe Wolff Stuart & Williams submitted a speaker card in support of this item; however, he did not wish to speak but was available to answer any questions posed by the City Council.

Ordinance: An Ordinance of The City of Manor, Texas, Amending Ordinance 534 to Modify the Planned Unit Development Land Use Plan for the Manor Heights Development; Rezoning From Planned Unit Development (PUD) to Planned Unit Development (PUD); Making Findings of Fact; and Providing for Related Matters.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to approve the first reading of an ordinance Amending Ordinance 534 to Modify the Planned Unit Development Land Use Plan for the Manor Heights Development; Rezoning From Planned Unit Development (PUD) to Planned Unit Development (PUD).

There was no further discussion.

**Motion to approve carried 7-0**

**16. First Reading: Consideration, discussion, and possible action on an ordinance rezoning two (2) lots on .297 acres, more or less, at 108 W Boyce & 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB). Applicant: Jiwon Jung; Owner: Build Block**

The city staff recommended that the City Council approve the first reading as presented.

Ordinance: An Ordinance of the City of Manor, Texas, Amending the Zoning Ordinance by Rezoning a Parcel of Land From Single Family Suburban (SF-1) to Downtown Business (DB); Making Findings of Fact; and Providing for Related Matters.

**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Weir, to approve the first reading of an ordinance rezoning two (2) lots on .297 acres, more or less, at 108 W. Boyce & 104 W. Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB)

A discussion was held regarding current development structure standards.

There was no further discussion.

**Motion to approve carried 7-0**

**19. Consideration, discussion, and possible action regarding compensation and benefits for City Council Members.**

The city staff recommended that the City Council give direction regarding the compensation and benefits for City Council Members.

A discussion was held regarding council compensation among Council Members.

Mayor Pro Tem Emily Hill recommended that City Council Compensation does not exceed \$2,500 and that the Mayor's Compensation does not exceed \$3,500.

A discussion was held regarding the council compensation of surrounding cities.

Assistant City Attorney Rivera clarified that the item would be brought back to Council as an Ordinance with amounts that have been recommended.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill, to provide City Council compensation of \$2,500 per Council Member monthly and \$3,500 for the mayor's monthly start date of next fiscal year of 2023-2024 starting October 2, 2023.

Council Member Amezcua stated that the proposed amounts hadn't been included in the current budget. She mentioned that a budget amendment would be needed.

A discussion was held regarding the annual cost of compensation.

A discussion was held regarding the council's health benefits.

**MOTION:** Upon an amended motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill, to direct staff to present an ordinance with the discussed recommendations at the October 2, 2023, Regular Council Meeting.

There was no further discussion.

**Motion to approve carried 6-1 (Mayor Harvey voted against)**

**20. Consideration, discussion, and possible action regarding authorizing the City Manager to select a consultant and negotiate and execute a legal agreement to perform services pursuant to the August 25, 2023 Request for Proposal Scope of Services solicited under the Terms and Conditions for the Downtown Strategic Plan Consulting Services for the City of Manor, and, in the instance a contract cannot be negotiated and/or terms agreed to by the parties, then to hire an alternate to perform the contract services, subject to legal review.**

The city staff recommended that the City Council authorize the City Manager to approve a consultant and an alternate to provide consulting services regarding the Downtown Strategic Plan and to authorize the City Manager to negotiate and execute a contract with said contractor or alternate in an amount not to exceed \$180,000,000 after legal review.

Economic Development Director Jones discussed the proposed contract for the Downtown Strategic Plan and the process the city took to elect a primary consultant and an alternate. He requested the City Council to authorize the City Manager to elect the consultants after a final review.

Mayor Harvey suggested that the item be presented at the next meeting to give the Council time to review proposals.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to postpone the item to the October 2, 2023, Regular Council Meeting.

There was no further discussion.

**Motion to postpone carried 7-0**

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 10:06 p.m. on Wednesday, September 20, 2023, in accordance with the requirements of the Open Meetings Law.

**EXECUTIVE SESSION**

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in - *Sections 551.071, and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Manor Spring project; and Sections 551.071 and 551.072 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding a resolution of the City of Manor, Texas authorizing the purchase and closing of real property for \$20,800,000.00, plus closing costs; providing for the approval of the Real Estate Purchase Contract and an amendment to the Contract; and authorizing the Mayor or City Manager to execute any and all contracts and documents necessary to purchase and close on the purchase of the property identified herein; and providing for related matters.* at 10:06 p.m. on Wednesday, September 20, 2023.

Council Member Deja Hill left the meeting at 11:00 p.m. during the Executive Session.

The Executive Session was adjourned at 12:35 a.m. on Thursday, September 21, 2023.

**OPEN SESSION**

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 12:35 a.m. on Thursday, September 21, 2023.

**21. Consideration, discussion, and possible action on a resolution of the City of Manor, Texas authorizing the purchase and closing of real property for \$20,800,000.00, plus closing costs; providing for the approval of the Real Estate Purchase Contract and an amendment to the Contract; and authorizing the Mayor or City Manager to execute any and all contracts and documents necessary to purchase and close on the purchase of the property identified herein; and providing for related matters.**

The city staff recommended that the City Council approve Resolution No. 2023-31 authorizing the purchase and closing of real property for \$20,800,000.00, plus closing costs; providing for the approval of the Real Estate Purchase Contract and an amendment to the Contract; and authorizing the Mayor or City Manager to execute any and all contracts and documents necessary to purchase and close on the purchase of the property identified herein; and providing for related matters.

Resolution No. 2023-31: A Resolution of the City of Manor, Texas Authorizing the Purchase and Closing of Real Property for \$20,800,000.00 Plus Closing Costs; Providing for Approval of the Real Estate Purchase Contract and an Amendment to the Contract; and Providing for Related Matters.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to approve Resolution No. 2023-31 authorizing the purchase and closing of real property for \$20,800,000.00, plus closing costs; providing for the approval of the Real Estate Purchase Contract and an amendment to the Contract; and authorizing the Mayor or City Manager to execute any and all contracts and documents necessary to purchase and close on the purchase of the property identified herein, and providing for related matters.

There was no further discussion.

**Motion to approve carried 5-1 (Council Member Amezcua voted against)**

#### **ADJOURNMENT**

The Regular Session of the Manor City Council was Adjourned at 12:40 a.m. on Thursday, September 21, 2023.

These minutes were approved by the Manor City Council on the 18<sup>th</sup> day of October 2023.

#### **APPROVED:**

---

Dr. Christopher Harvey  
Mayor

#### **ATTEST:**

---

Lluvia T. Almaraz, TRMC  
City Secretary