



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** August 21, 2024  
**PREPARED BY:** Scott Moore  
**DEPARTMENT:** Administration

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on a resolution supporting a Submission of a U.S. Economic Development Administration (EDA) - Public Works Assistance Grant Application.

**BACKGROUND/SUMMARY:**

The Federal 2024 grant year opened on October 1, 2023. This year, the U.S. Department of Commerce under the Economic Development Administration (EDA) has funded its traditional public works and economic assistance grant. This competitive grant program is eligible to applicants, including cities, that qualify under the federal distress definition. As part of the program EDA provides infrastructure funding to assist communities among other things, leading to the creation and retention of jobs and increased private investment, advancing innovation, enhancing the manufacturing capacities of regions, providing workforce development opportunities, and growing ecosystems that attract foreign direct investment.

In working with EDA, City Administration has determined that Manor, meets the federal distress definition in this area and is eligible for application. City Administration and City Engineer have worked thoroughly to identify and prepare a potential project for funding: Cottonwood Creek Wastewater Treatment Facility, Phase 3. Based on engineering estimates and land use projections, this component of the project will directly serve the wastewater needs of commercial and industrial development slated for the Cottonwood Creek watershed.

The total construction cost for Cottonwood Creek Phase 3 is \$3,583,585.08, bringing the overall project cost to \$4,422,227.85. The City of Manor is requesting \$2,799,776.64 in grant funds from EDA, which will be dedicated to partial construction of critical components of the project. As part of the application City of Manor will be required to provide a 20% match, that is calculated to be \$1,622,451.21. Per EDA’s grant guidelines, at the time of submittal the local-match will need to be committed, unencumbered and available at the time of application.

The EDA Public Works and economic assistance grant is a competitive application. Through this grant, the EDA is seeking to make an investment in a distressed area that will spur job creation, creation of new companies, industry expansion and overall greater commercial development. With the way that the Cottonwood Creek wastewater treatment plant is designed, Phase 3 of the project will support and facilitate the majority of Manor’s existing and future commercial land uses and business owners including the planned industrial and business park areas.

City administration along with the City Engineer, City Planning Department and Economic Development office is collaborating to develop this application with a target submittal timeline of early December. Notice from EDA is anticipated by early Fall 2024.

**LEGAL REVIEW:** Yes, Veronica Rivera, Assistant City Attorney  
**FISCAL IMPACT:** Yes  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Resolution No. 2024-27
- EDA Application Budget Narrative

**STAFF RECOMMENDATION:**

Staff recommends that the City Council approve Resolution No 2024-27 supporting a Submission of a U.S. Economic Development Administration (EDA) - Public Works Assistance Grant Application.

<b>PLANNING &amp; ZONING COMMISSION:</b>	N/A	<b>Recommend</b>	<b>Disapproval</b>	<b>None</b>
	X	<b>Approval</b>		

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