



**COMMUNITY IMPACT FEE ADVISORY COMMITTEE
REGULAR SESSION MINUTES
OCTOBER 13, 2021**

PRESENT:

Prince John Chavis, Chair, Place 4

COMMITTEE MEMBERS:

Julie Leonard, Place 1 (Absent)
Vacant, Place 2
Vacant, Place 3
Grant E. Loveless, Place 5 (Absent)
Cecil Meyer, Place 6
Lakesha Small, Place 7
Barth Timmermann, Developer Representative

CITY STAFF:

Scott Dunlop, Interim City Manager
Pauline Gray, P.E., City Engineer
Mandy Miller, Administrative Assistant

REGULAR SESSION – 5:30 P.M.

With a quorum of the Community Impact Fee (CIF) Advisory Committee Members present, the regular session of the Manor CIF Advisory Committee was called to order by Chair Chavis at 5:30 p.m. on Wednesday, October 13, 2021, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PUBLIC COMMENTS

No one appeared to speak at this time.

CONSENT AGENDA

1. Consideration, discussion, and possible action to approve the Community Impact Fee Advisory Committee Minutes of September 8, 2021, Regular Session.

MOTION: Upon a motion made by Committee Member Small and Seconded by Committee Member Timmermann to approve the consent agenda.

There was no further discussion.

Motion to approve carried 4-0

REGULAR AGENDA

2. Consideration, discussion, and possible action to approve Land Use Assumptions.

City Engineer Gray presented the final Land Use Assumptions Map for Manor that will be presented to the City Council on November 3, 2021.

MOTION: Upon a motion made by Committee Member Myer and Seconded by Committee Member Small to approve the Land Use Assumptions.

There was no further discussion.

Motion to approve carried 4-0

3. Consideration, discussion, and possible action to generate wastewater LUE growth projections.

City Engineer Gray gave a summary of the Wastewater LUE Growth Projections as outlined by the table included in the agenda packet. Engineer Gray answered questions regarding the projections based on expected growth.

Interim City Manager Dunlop and Engineer Gray answered questions from the Committee about the projected population growth that is expected to reach an additional 28,242 people within the next 10 years.

Discussion was held regarding the expansions that will be needed in the future at the Cottonwood and Wilbarger Creek Wastewater plant locations.

Engineer Gray reported to the Committee that there were no expected changes forecasted for the Water LUEs at this time. Timeline shifts are the only changes from the previous design.

Engineer Gray answered questions from the Committee regarding the expansion capabilities of Wilbarger and Cottonwood Plants that will need to occur within the next few years.

MOTION: Upon a motion made by Committee Member Small and Seconded by Committee Member Timmerman to accept the Wastewater LUE growth projections.

There was no further discussion.

Motion to approve carried 4-0

4. Consideration, discussion, and possible action to approve water and wastewater Capital Improvement Plan projects.

City Engineer Gray gave a brief description of the water and wastewater Capital Improvement Plan projects.

Engineer Gray and Interim City Manager Dunlop answered questions from the Committee regarding the recently approved Bond Package. Discussion was held about the reservoirs, start times of the projects, the adjusted cost analysis process and the cost changes since last year.

MOTION: Upon a motion made by Committee Member Meyer and Seconded by Committee Member Timmerman to accept the information presented for Agenda Item #4.

There was no further discussion.

Motion to approve carried 4-0

ADJOURNMENT

MOTION: Upon a motion made by Committee Member Myer and Seconded by Committee Member Small to adjourn the regular session of the CIF Advisory Committee at 5:52 p.m. on Wednesday, October 13, 2021.

There was no further discussion.

Motion to approve carried 4-0

These minutes approved by the CIF Advisory Committee on the 10th day of November 2021.

APPROVED:

Prince J. Chavis
Chair

ATTEST:

Scott Dunlop
Interim City Manager