



**CITY COUNCIL
REGULAR SESSION MINUTES
FEBRUARY 03, 2021
Via Telephone/Video Conference
(Zoom Meeting)**

The meeting was live streamed on Manor Facebook Live beginning at 7:00 p.m.
<https://www.facebook.com/cityofmanor/>

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in person meetings that assemble large groups of people the City Council meeting scheduled for Wednesday, February 3rd, was only open to the public via remote access.

The following instructions were provided to the general public.

Instructions for Public Speaking:

- Members of the public that wish to speak during public comments, public hearing or an agenda item will need to register in advance by visiting www.cityofmanor.org where a registration link will be posted on the calendar entry for each public meeting. You will register by filling in the speaker card available for that specific meeting and submitting it to publiccomments@cityofmanor.org. Once registered, instructions will be emailed to you on how to join the videoconference by calling in. Your Speaker Card must be received two (2) hours prior to scheduled meeting.

Upon receiving instructions to join zoom meeting the following rules will apply:

- All speakers must address their comments to the Mayor rather than to individual Council Members or city staff. Speakers should speak clearly into their device and state their name and address prior to beginning their remarks. Speakers will be allowed three (3) minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting.

Mayor Wallace Jr. advised that all votes would be conducted by a Roll Call Vote, meaning each City Council Member would be called on separately to cast their vote.

PRESENT VIA ZOOM:

Dr. Larry Wallace Jr., Mayor

COUNCIL MEMBERS:

Dr. Christopher Harvey, Mayor Pro Tem, Place 3
Emily Hill, Place 1
Anne Weir, Place 2
Sonia Wallace, Place 4
Deja Hill, Place 5
Gene Kruppa, Place 6

CITY STAFF:

Lydia Collins, Acting City Manager/Director of Finance
Lluvia T. Almaraz, City Secretary
Scott Dunlop, Assistant Development Services Director
Tracey Vasquez, HR Manager
Heath Ferguson, IT Manager
Paige Saenz, City Attorney
Samuel D. Kiger, P.E., City Engineer

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present via video/telephone conference, the regular session of the Manor City Council was called to order by Mayor Wallace at 7:00 p.m. on Wednesday, February 3, 2021.

PLEDGE OF ALLEGIANCE

At the direction of Mayor Wallace, Council Member Kruppa led the Pledge of Allegiance.

PROCLAMATIONS

A. Declaring Friday, February 5, 2021, as “*National Wear Red Day*”

Mayor Wallace read a proclamation declaring Friday, February 5, 2021, as “*National Wear Day*”

PUBLIC COMMENTS

There were no public comments received prior to the meeting.

PUBLIC HEARINGS

- 1. Conduct a public hearing on the annexation of 52.019 acres, more or less, adjacent and contiguous to the city limits and being located at 14704 US Hwy 290 E, Manor, TX.**

The City staff recommended that the City Council conduct the public hearing.

Mayor Wallace opened the public hearing.

Assistant Development Services Director Dunlop discussed the proposed annexation of land located at 14704 US Hwy 290 E. Manor, Texas.

MOTION: Upon a motion made by Council Member Kruppa and seconded by Council Member Emily Hill, to close the Public Hearing.

There was no further discussion.

Motion to close carried 7-0

CONSENT AGENDA

- 2. Consideration, discussion, and possible action to approve the City Council Minutes of January 20, 2021, Regular Meeting.**

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Wallace, to approve and adopt all items on the Consent Agenda.

There was no further discussion.

Motion to approve carried 7-0

REGULAR AGENDA

- 3. First Reading: Consideration, discussion, and possible action on an ordinance annexing 52.019 acres, more or less, adjacent and contiguous to the city limits and being located at 14704 US Hwy 290 E, Manor, TX.**

The City staff recommended that the City Council approve the first reading of an ordinance annexing 52.019 acres, more or less, adjacent and contiguous to the city limits and being located at 14704 US Hwy 290 E. Manor, TX.

Assistant Development Services Director Dunlop was available to address any questions posed by the City Council.

Ordinance: An Ordinance of The City of Manor, Texas, Annexing 52.019 Acres of Land, More or Less, Located in Travis County, Including the Abutting Streets, Roadways, and Rights-of-Way Into the Corporate Limits of the City, at the Request of the Property Owner; Approving a Service Plan for the Annexed Area; Making Findings of Fact; Providing a Severability Clause and an Effective Date; and Providing for Open Meetings and Other Related Matters.

MOTION: Upon a motion made by Council Member Kruppa and seconded by Mayor Pro Tem Harvey, to approve the first reading of an ordinance annexing 52.019 acres, more or less, adjacent and contiguous to the city limits and being located at 14704 US Hwy 290 E. Manor, TX.

There was no further discussion.

Motion to approve carried 7-0

4. Consideration, discussion, and possible action to on a Purchase Contract with Jeremy Clayton Kondrath and Amy Lou Kondrath for a wastewater easement with temporary construction easement.

The City staff recommended that the City Council approve a Purchase Contract with Jeremy Clayton Kondrath and May Lou Kondrath for a wastewater easement with temporary construction easement.

City Engineer Kiger discussed the Purchase Contract with Jeremy Clayton Kondrath and Amy Lou Kondrath.

MOTION: Upon a motion made by Mayor Pro Tem Harvey and seconded by Council Member Emily Hill, to approve a Purchase Contract with Jeremy Clayton Kondrath and May Lou Kondrath for a wastewater easement with temporary construction easement.

There was no further discussion.

Motion to approve carried 7-0

At the direction of Mayor Wallace Agenda Item 5 and Item 6 were conducted in one motion.

5. Tabled Item: Consideration, discussion, and possible action on an ordinance authorizing a change to the health benefits plan which would extend coverage to City retirees.

6. Tabled Item: Consideration, discussion, and possible action to amend the City of Manor Personnel Policies & Procedures Handbook to extend health benefits coverage to City retirees.

Acting City Manager Collins stated that the Budget Committee had met regarding both items and are recommending postponement until 2022.

MOTION: Upon a motion made by Mayor Pro Tem Harvey and seconded by Council Member Emily Hill, to postpone items to 2022.

City Secretary Almaraz asked for clarification on a date.

Mayor Pro Tem Harvey amended his motion.

MOTION: Upon a motion made by Mayor Pro Tem Harvey and seconded by Council Member Emily Hill, to postpone items to the first meeting in February 2022.

Mayor Wallace opened the floor for discussion.

Council Member Kruppa asked why items were being postponed.

Mayor Pro Tem Harvey discussed the reasons why the Budget Committee had recommended postponement.

Council Member Kruppa requested for an amendment to the motion to include an earlier date if requested by council.

Mayor Pro Tem Harvey amended his motion.

MOTION: Upon a motion made by Mayor Pro Tem Harvey and seconded by Council Member Emily Hill, to postpone items to the first meeting in February 2022 or unless otherwise requested by council to bring to an earlier date.

The discussion was held regarding items to be discussed first with Budget Committee before presenting to Council.

There was no further discussion.

Motion to approve carried 7-0

7. Consideration, discussion, and possible action on proposed ordinances regulating electric vehicle charging stations, commercial and multi-family recycling requirements, and dollar-type store regulations.

Assistant Development Services Director Dunlop discussed the proposed ordinances.

The discussion was held regarding charging station regulations.

The discussion was held regarding multi-family recycling requirements.

The discussion was held regarding dollar-type store regulations.

The discussion was held regarding grant opportunities.

The discussion was held regarding charging fees for vehicle charging stations.

The discussion was held regarding charging station regulations for handicap spaces.

The discussion was held regarding the parking regulations for existing businesses.

The discussion was held regarding legal requirements for charging stations.

The discussion was held regarding a survey to the community for input.

There was no action taken.

Mayor Wallace adjourned the regular session of the Manor City Council into Executive Session at 7:38 p.m. on Wednesday, February 3, 2021, in accordance with the requirements of the Open Meetings Law.

Paige Saenz, City Attorney joined Executive Session via zoom.

EXECUTIVE SESSION

The Manor City Council convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.074, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to discuss Councilmember vacancies* at 7:38 p.m. on Wednesday, February 3, 2021.

The Executive Session was adjourned at 8:06 p.m. on Wednesday, February 3, 2021.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during Closed Executive Session at 8:06 p.m. on Wednesday, February 3, 2021.

Mayor Wallace opened the floor for action to be taken on the items discussed in the Executive Session.

There was no action taken.

ADJOURNMENT

The Regular Session of the Manor City Council Adjourned at 8:06 p.m. on Wednesday, February 3, 2021.

These minutes approved by the Manor City Council on the 17th day of February 2021.

APPROVED:

Dr. Larry Wallace Jr.
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary

Draft Minutes