



MEMO

To: Mayor and City Council Members
From: Matt Woodard, Director of Public Works
Date: October 15, 2025
RE: **September Monthly Report**

Public Works Department

Street and Public, Parks, and Maintenance Department

In September, the Public Parks and Maintenance Department mowed all city facilities, alleys, and right of way. They cleaned and maintained all the city facilities and parks. They performed all maintenance on city vehicles and heavy equipment, and the Street Department repaired streets, curbs, and signs.

Water and Wastewater Department

In September, the Water Department performed daily maintenance on the water system, repaired water mains, set water meters, and tested the water daily. The Wastewater Department performed daily maintenance on the wastewater plant. Raymond Muniz obtained his Water A License. Gionni Solorio obtained his Wastewater B License. Painted water tanks and pipes.

Water Usage

Manor Ground Water- 31.683
Manville- 43.795
EPCOR- 35.182

Total: 110.66 Gallons

Population

City of Manor- 21,723
Shadowglen- 6,356

Streets and Parks Monthly Report September 2025

Daily Duties and Projects

Streets Maintenance

Pothole repairs on Bois-D-Arc, Gregg Ln, and Walter Vaughn.

Pavement repairs on the city portions of Suncrest Road and Johnson Road.

Removed trees at New Katy property for survey.

Placed two speed limit signs on Old Kimbro Road.

Placed speed limit sign on Lexington Street.

Asphalt repairs on Wedding Dr.

Removed trees and brush behind the Medical Tower creek.

Removed trees on city property on Gregg Manor Road.

Parks Maintenance

Power-washed City Hall twice on the South and East sides of the building.

Weekly irrigation checks.

Playground and playscape monthly safety checks.

Friday Afternoons Bulk Drop Off for city residents.

Scheduled weekly Park rounds at park facilities.

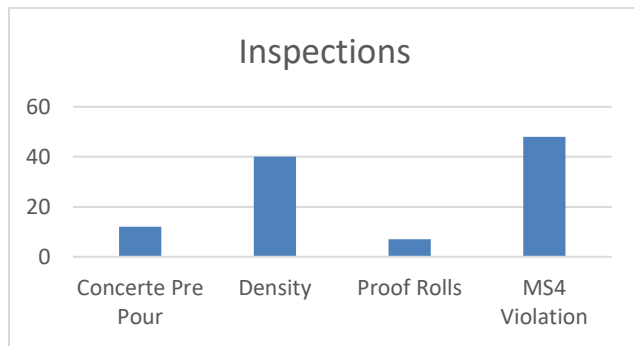
Scheduled weekly (ROW) Right of Way mowing.

Weekly vehicle & equipment checks and maintenance.

MS4 Storm drain inspections monitored New/Construction under warranty

987 - Inspections done this month.

2- MS4 reports submitted this month as required by TCEQ.



Inspections/Warranties/New subdivision Walkthroughs and Pre-Construction meetings.

Lagos Phase 3 – building

Manor Heights Phase 2 Section 1B – building

Manor Heights Phase 3 Section 2 – building

Manor Heights Phase 4 – building

Manor Heights Phase 5 – development process

Village at Manor Commons Phases 3 & 4 building

Palomino Subdivision – building

Las Entradas Section 4 – waiting to build

Holley Smith Phase 1A – building

Holley Smith Phase 1B – building

Logos Phase 3

Manor Heights Phase 3 Section 2

The View at Manor – building

Manor Heights Phase 2 Sections 1B
Manor Heights 4A and 4B

Manor Heights Phase 4

Manor Heights Phase 5

Palomino

Monarch Ranch Subdivision Improvements–
building

Monarch Ranch Amenity Center – building

HTeaO – building

Manor Mini storage – waiting to build

The Lex – building

Presidential Storage – building

TC ESD – building

Bojangles- building

Tesla Charging Stations – waiting

Blue Bonnet Mass Grading – building

Boyce Street mixed use apartments- building

Amavi Manor – waiting to build

Gregg Manor GST project – building

Manor OZ – Manor Apartments – building

Al Noor Muslim Center – waiting to build

Manor Animal Hospital – building

MiniMax – building

Discount Tire – building

New Haven, Mass, Grading – building

University Federal Credit Union – building

City of Refuge Site plan – waiting to build

Holley-Smith Phase 4A – development

HEB – building

Abbott’s Frozen Custard – waiting

Landmark - building

Las Entradas Phase 4

Platinum 973 Business Center – building

Manor Village Center – Church – building

Manor Crossing Multitenant (Lot 2B) – building

Okra Phase 1 – south of Monarch Ranch – building

Busy Bee – Las Entradas – building

Tower Road Apartments – off Tower Road – building

Manor Crossing Lot 7 – “ Chipotle”

Manor Heights Ph 6 – site disturbance plans – waiting

Popeyes – waiting

Duque Estates – building

St Davids – Las Entradas South – US 290 and Gregg Manor South – building

Brakes Plus – Las Entradas North – waiting

Waffle House – building

Cemetery Report

September 2, 2025 – Avalon Monument delivered and installed a monument for Margarito Ortega who is in hospice.

September 2, 2025 – Monitored the cemetery.

September 4, 2025 – Cleaned the cemetery. Removed discolored flowers, faded wreaths, liquor bottles, cans of beer, broken figures and glass vases.

September 8, 2025 – Monitored the cemetery.

September 10, 2025 – Monitored the cemetery.

September 12, 2025 – Monitored the cemetery.

September 15, 2025 – Monitored the cemetery.

September 17, 2025 – Monitored the cemetery.

September 19, 2025 – Monitored the cemetery.

September 23, 2025 – Monitored the cemetery.

September 26, 2025 – Monitored the cemetery.

September 28, 2025 – Monitored the cemetery.

WATER/WASTEWATER SEPTEMBER MONTHLY REPORT

WASTEWATER	TASK COMPLETED
SERVICE CALLS	6
LIF STATION CALLS	8
SEWER BACKUPS	6
MANHOLES REPAIRED	
CAMERA LINES	8116'
WW LINES LOCATED	3
CLEANOUT REPAIRS	
JOBSITE CLEANUP AND RESTORATION	6
SCADA TROUBLESHOOTING	2
PUMP AND MOTOR REPAIR	5
JOB CLEANUP AND RESTORATION	6
WATER	TASK COMPLETED
SERVICE CALLS	37
SERVICE LEAKS	1
CUSTOMER LEAKS	8
WATER MAIN LEAKS	1
NEW SERVICE TAPS	
HYDRANT MAINTENANCE	
HYDRANT FLUSHED	37
HYDRANT REPAIR/REPLACED	8
ISOLATION VALVE MAINTENANCE	2
ANGLE STOPS REPLACED	2
LINES LOCATED	3
WHOLESALE DISCOLORED WATER	
CITY DISCOLORED WATER	2
WATER PRESSURE	6
WATER TURN ON/OFF	16
BAC T SAMPLES	20
JOBSITE CLEANUP AND RESTORATION	6
METER INSTALL	
INSPECTIONS	
SITES INSPECTED	524
ALL DAY INSPECTIONS	
FLOW TEST	4
TAPS	4
MANDREL TESTED	500'
PRE-CONS	2
DENSITIES	9
WATER SERVICES INSTALLED	54
WATER VALVE INSTALLED	17
MANHOLES TESTED	