



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** October 15, 2025  
**PREPARED BY:** Michael Burrell, Director  
**DEPARTMENT:** Development Services

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on an agreement to transfer an approximately 12.8371-acre tract from Manville Water Supply Corporation's certificated water service area to the City of Manor's certificated service area.

**BACKGROUND/SUMMARY:**

LANDMARK AT MANOR PROP HOLDINGS WEST, LLC owns the 12.8371-acre tract located within the Manor city limits and is interested in receiving retail water service from Manor.

During the meeting of the Manville Board of Directors held on June 15, 2023, the Board considered and approved Owner's request to transfer the property from Manville's certificate of convenience and necessity (CCN) 11144 to Manor's CCN 10947. No customers or facilities exist on the service area proposed for transfer.

**LEGAL REVIEW:** Yes, Irene Montelongo, Assistant City Attorney

**FISCAL IMPACT:** No

**FORM 1295 FILED:** No

**PRESENTATION:** No

**ATTACHMENTS:** Yes

- Partially signed Service Area Transfer Agreement with Exhibits

**STAFF RECOMMENDATION:**

The City Staff recommends that the City Council approve the Agreement.

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