



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: December 15, 2021
PREPARED BY: Tracey Vasquez, HR Manager
DEPARTMENT: Human Resources

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to close City Offices at 12:00 p.m. on Friday, December 17, 2021.

BACKGROUND/SUMMARY:

City Employee Holiday Luncheon

LEGAL REVIEW: No
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: No

STAFF RECOMMENDATION:

It is City staff's recommendation that the City Council approve the closure of City Offices at 12:00 p.m. on Friday, December 17, 2021.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**
