



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** June 15, 2022  
**PREPARED BY:** Lluvia T. Almaraz, City Secretary  
**DEPARTMENT:** Administration

### AGENDA ITEM DESCRIPTION:

Discussion of Conflict of Interest

### BACKGROUND/SUMMARY:

Per Section 5.03

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public.

An affidavit in the form attached hereto in Annex F disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

A City Council member prevented from voting by a conflict of interest, shall remove themselves from the dais.

**LEGAL REVIEW:** Yes

**FISCAL IMPACT:** No

**PRESENTATION:** Yes

**ATTACHMENTS:** Yes

- Conflict of Interest Form

### STAFF RECOMMENDATION:

It is the city staff's recommendation that the City Council review the provisions of Conflict of Interest.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**