



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** September 21, 2022  
**PREPARED BY:** Scott Moore, City Manager  
**DEPARTMENT:** Administration

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion and possible action on revising the First Amendment to the Professional Services Contract with Freese and Nichols, Inc. for the 2050 Comprehensive Plan.

### BACKGROUND/SUMMARY:

On August 3, 2022, the City Council approved the First Amendment to the Professional Services Contract with Freese and Nichols, Inc. ("Consultant") which specifically called for the repayment of \$183,074.35 by Consultant to the City and a new project timeline be established with final reports presented before payment of funds are requested less any retainage until the final plan has been presented and approved. City staff has met with the Consultant and have determined that milestones have been met and the amount to be repaid by consultant should be \$135,000.00. City staff requests authorization to revise the amount in the First Amendment previously approved by City Council from \$183,074.35 to \$135,000.00 before execution along with revisions to Exhibit B to reflect the revision.

**LEGAL REVIEW:** Yes  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- First Amendment to the Professional Service Contract

### STAFF RECOMMENDATION:

It is City staff's recommendation that the City Council authorize the City Manager make the necessary revisions to the First Amendment to the Professional Services Contract with Freese and Nichols, Inc. for the 2050 Comprehensive Plan to reflect a repayment amount of \$135,000.00 and authorizes the Mayor to execute the First Amendment as revised.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**

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