



AGENDA ITEM SUMMARY FORM

MEETING DATE: June 17, 2026
PREPARED BY: Lluvia T. Almaraz, City Secretary
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on proposed City Charter Amendments.

BACKGROUND/SUMMARY:

Per City Charter Section 13.08, the City Council is required to review the charter every two years to determine if any amendments should be considered. The next scheduled City Council review would take place in 2028.

In addition to the biennial review, the City Council must also appoint a Charter Review Commission, consisting of seven qualified voters from the city, at least every five years. The Charter Review Commission was appointed on July 16, 2025. The next Charter Review Commission appointments would take place in 2030.

The Charter Review Commission duties are to review the city’s charter and recommend updates to improve governance and compliance with current laws.

The Commission met on August 7, September 4, October 23, November 13, November 20, December 4, 2025, and January 8, 2026, to review and discuss proposed charter amendments.

The Charter Review Commission presented its proposed recommendations to the City Council on January 21, 2026, including a recommendation to conduct a Special Charter Amendment Election in November 2026.

The City Council met on April 18 and May 23, 2026, to review and discuss the proposed amendments.

It was determined that the City Council would vote on June 17th to decide whether to hold a Charter Election on the selected propositions.

Committee Proposition A - Make Section 1.05 Particular Powers section clearer to read and understand by changing the run-on paragraph to an itemized list; no changes were made to verbiage.

Committee Proposition B - Modified Section 1.07, Annexation and Disannexation, to bring into alignment with modifications made to state law and allowances as to annexations and disannexations.

Committee Proposition L (i) – Correct the misspelling of the word "ensure" in Section 7.01, subparagraph (i), to provide accuracy and clarity.

Council Proposition - Change the name of the committee referenced in Section 10.11(a) from "Community Collaborative Committee" to "Mayor’s Collaborative Committee."

After a thorough review of the Charter, the staff recommends that Section 10.11, Community Committees, be removed in its entirety. Committees can be established by ordinance without being listed in the charter, allowing flexibility to create new committees as needed.

The Election Cost Estimate for a Special Charter Amendment Election and General Election estimates about \$15,000-\$20,000.

The Election Cost Estimate for a General Election is less than \$15,000.

ATTACHMENTS: Yes

- Charter Review Commission - Proposed Charter Amendments

STAFF RECOMMENDATION:

City staff recommends that the City Council choose one of the following options:

Option 1 – Approve to proceed with a Special Election for Charter Amendments for Propositions A, B, L (i), and Section 10.11 as presented.

Option 2 – Approve to proceed with a Special Election for Charter Amendments for Propositions A, B, L (i), and the removal of Section 10.11 Community Committees as discussed.

Option 3 – Do not approve any amendments at this time and do not proceed with the Special Election for Charter Amendments in November of 2026.