

To: Dr. Christopher Harvey, Mayor of Manor, Texas; City Manager; City Councilmembers; and the Citizens of Manor

From: Derrick White, Executive Director, Evolution of Health Corps

Subject: Request for Partnership: 2025 Manor Community Day & 5K

Dear Mayor Harvey, City Manager, Councilmembers, and Citizens of Manor,

For the past two years, Evolution of Health has proudly hosted the Manor Community Day & 5K, a fitness-focused event designed to engage all members of our community, with a particular emphasis on encouraging low-income families to adopt healthier lifestyles. Last year, we were grateful for the city's support, which played a vital role in the event's success. This year, I am reaching out to request the city's partnership once again as we plan to host the 2025 Manor Community Day & 5K.

The support I am requesting from the City of Manor closely mirrors the assistance provided last year. This includes waiving fees for the use of city facilities and permits, promoting the event to Manor residents through social media, coordinating street closures, providing police support, offering event planning assistance, involving city staff, and covering a portion of the event expenses.

To enhance the event and address feedback from previous years, we are proposing the following updates:

1. **Adult 5K Start Time:** Begin the adult 5K at 8:00 AM, with branded directional signage and volunteer support along the route.
2. **Kids 1K Start Time:** Begin the Kids 1K at 10:00 AM, also with branded directional signage to ensure a safe and enjoyable experience.
3. **Emergency Responders:** Ensure that emergency responders are compensated for their presence, rather than relying on volunteers, to guarantee professional emergency support if needed.
4. **City Branding:** Feature the city's logo on all promotional materials, including event shirts, finisher medals, race bibs, and other appropriate signage.
5. **Road Closures:** Provide clear instructions to the Manor Police Department regarding road closures and their respective timings.

**6. Non-Paying Sponsors:** Allow non-paying organizations, such as the Black Men’s Health Clinic, to be recognized as sponsors. These organizations contribute significant value by assisting with marketing, vendor recruitment, and event operations.

We believe these adjustments will not only improve the overall experience for participants but also further the event’s core mission: to inspire citizens of all socioeconomic backgrounds in Manor to lead healthier lives and connect with wellness resources provided by our vendors.

Thank you for considering this request. I look forward to your response and hope to collaborate with the city to make the 2025 Manor Community Day & 5K a resounding success.

Sincerely,

Derrick White

Executive Director

Evolution of Health 501(c)(3)