



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** February 19, 2025  
**PREPARED BY:** Michael Burrell, Interim Development Services Director  
**DEPARTMENT:** Development Services

**AGENDA ITEM DESCRIPTION:**

First Reading: Consideration, discussion, and possible action on an Ordinance of the City of Manor, Texas annexing 23.809 acres, more or less, being located in Travis County, Texas, including the abutting streets, roadways, and rights-of-way into the corporate limits of the City, at the request of the property owner; approving an agreement for the provision of services for the annexed area; making findings of fact; providing a severability clause and an effective date; and providing for an open meetings, and other related matters.

**BACKGROUND/SUMMARY:**

The property owner, Wonik Materials North America, LLC, has submitted a petition for voluntary annexation into the city limits of Manor. City Council, by resolution, accepted the petition and set the public hearing for February 19, 2025 as required by State Statute.

**LEGAL REVIEW:** Yes, Veronica Rivera, Assistant City Attorney  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Ordinance
- Petition
- Schedule
- Post annexation provision

**STAFF RECOMMENDATION:**

The City Staff recommends that the City Council approve the first reading of an Ordinance of the City of Manor, Texas annexing 23.809 acres, more or less, being located in Travis County, Texas, including the abutting streets, roadways, and rights-of-way into the corporate limits of the City, at the request of the property owner; approving an agreement for the provision of services for the annexed area; making findings of fact; providing a severability clause and an effective date; and providing for an open meetings, and other related matters.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**