



**CITY COUNCIL  
CALLED SPECIAL SESSION MINUTES  
APRIL 9, 2021  
Via Telephone/Video Conference  
(Zoom Meeting)**

The meeting was live streamed on Manor Facebook Live beginning at 12:30 p.m.  
<https://www.facebook.com/cityofmanor/>

*Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in person meetings that assemble large groups of people the City Council special meeting scheduled for Friday, April 9<sup>th</sup>, was only open to the public via remote access.*

The following instructions were provided to the general public.

*Instructions for Public Speaking:*

- Members of the public that wish to speak during public comments, public hearing or an agenda item will need to register in advance by visiting [www.cityofmanor.org](http://www.cityofmanor.org) where a registration link will be posted on the calendar entry for each public meeting. You will register by filling in the speaker card available for that specific meeting and submitting it to [publiccomments@cityofmanor.org](mailto:publiccomments@cityofmanor.org). Once registered, instructions will be emailed to you on how to join the videoconference by calling in. Your Speaker Card must be received two (2) hours prior to scheduled meeting.

*Upon receiving instructions to join zoom meeting the following rules will apply:*

- All speakers must address their comments to the Mayor rather than to individual Council Members or city staff. Speakers should speak clearly into their device and state their name and address prior to beginning their remarks. Speakers will be allowed three (3) minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting.

Mayor Wallace advised that all votes would be conducted by a Roll Call Vote, meaning each City Council Member would be called on separately to cast their vote.

**PRESENT VIA ZOOM:**

Dr. Larry Wallace Jr., Mayor

**COUNCIL MEMBERS:**

Dr. Christopher Harvey, Mayor Pro Tem, Place 3  
Emily Hill, Place 1 (Absent)  
Anne Weir, Place 2  
Sonia Wallace, Place 4  
Deja Hill, Place 5  
Gene Kruppa, Place 6 (Absent)

**CITY STAFF:**

Thomas Bolt, City Manager  
Lluvia T. Almaraz, City Secretary  
Lydia Collins, Director of Finance  
Debbie Charbonneau, Heritage and Tourism Manager  
Paige Saenz, City Attorney  
Heath Ferguson, IT Manager

**SPECIAL SESSION – 12:30 P.M.**

With a quorum of the Council Members present via video/telephone conference, the special session of the Manor City Council was called to order by Mayor Wallace at 12:30 p.m. on Friday, April 9, 2021.

**PLEDGE OF ALLEGIANCE**

At the direction of Mayor Wallace, Mayor Pro Tem Harvey, led the Pledge of Allegiance.

**PUBLIC COMMENTS**

There were no public comments received prior to the meeting.

**REGULAR AGENDA**

**1. Consideration, discussion, and possible action on applying for the Health Literacy Grant and authorizing the Mayor to sign a resolution evidencing such authorization.**

At the direction Mayor Wallace, Quincy Dunlap, President, CEO of the Urban League discussed the Health Literacy Grant.

The discussion was held regarding the type of grant the city would receive and implementation of the grant.

The discussion was held regarding the potential of partnering with a college entity.

The discussion was held regarding the procurement process for the grant.

The discussion was held regarding the city's grant policy and grant requirements.

The discussion was held regarding the application process.

The discussion was held regarding the grant amount and how funds could be utilized for administration purposes for the city.

**MOTION:** Upon a motion made by Council Member Weir and seconded by Mayor Pro Tem Harvey, to apply for the Health Literacy Grant and authorizing the Mayor to sign a resolution evidencing such authorization.

There was no further discussion.

**Motion to approve carried 5-0**

**2. Consideration, discussion, and possible action on partnering with Austin Area Urban League for a Health Literacy Grant.**

There was no action taken.

**ADJOURNMENT**

The Special Session of the Manor City Council Adjourned at 1:13 p.m. on Friday, April 9, 2021.

These minutes approved by the Manor City Council on the 21<sup>st</sup> day of April 2021.

**APPROVED:**

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Dr. Larry Wallace Jr.  
Mayor

**ATTEST:**

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Lluvia T. Almaraz, TRMC  
City Secretary