



**CITY COUNCIL  
REGULAR SESSION MINUTES  
APRIL 7, 2021  
Via Telephone/Video Conference  
(Zoom Meeting)**

The meeting was live streamed on Manor Facebook Live beginning at 7:00 p.m.  
<https://www.facebook.com/cityofmanor/>

*Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in person meetings that assemble large groups of people the City Council meeting scheduled for Wednesday, April 7<sup>th</sup>, was only open to the public via remote access.*

The following instructions were provided to the general public.

*Instructions for Public Speaking:*

- Members of the public that wish to speak during public comments, public hearing or an agenda item will need to register in advance by visiting [www.cityofmanor.org](http://www.cityofmanor.org) where a registration link will be posted on the calendar entry for each public meeting. You will register by filling in the speaker card available for that specific meeting and submitting it to [publiccomments@cityofmanor.org](mailto:publiccomments@cityofmanor.org). Once registered, instructions will be emailed to you on how to join the videoconference by calling in. Your Speaker Card must be received two (2) hours prior to scheduled meeting.

*Upon receiving instructions to join zoom meeting the following rules will apply:*

- All speakers must address their comments to the Mayor rather than to individual Council Members or city staff. Speakers should speak clearly into their device and state their name and address prior to beginning their remarks. Speakers will be allowed three (3) minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting.

Mayor Wallace advised that all votes would be conducted by a Roll Call Vote, meaning each City Council Member would be called on separately to cast their vote.

**PRESENT VIA ZOOM:**

Dr. Larry Wallace Jr., Mayor

**COUNCIL MEMBERS:**

Dr. Christopher Harvey, Mayor Pro Tem, Place 3  
Emily Hill, Place 1  
Anne Weir, Place 2  
Sonia Wallace, Place 4 (joined zoom meeting at 7:08 p.m.)  
Deja Hill, Place 5  
Gene Kruppa, Place 6

**CITY STAFF:**

Thomas Bolt, City Manager  
Lluvia T. Almaraz, City Secretary  
Ryan Phipps, Chief of Police  
Lydia Collins, Director of Finance  
Scott Dunlop, Assistant Development Services Director  
Tracey Vasquez, HR Manager  
Heath Ferguson, IT Manager  
Veronica Rivera, Legal Counsel

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present via video/telephone conference, the regular session of the Manor City Council was called to order by Mayor Wallace at 7:00 p.m. on Wednesday, April 7, 2021.

**PLEDGE OF ALLEGIANCE**

At the direction of Mayor Wallace, Council Member Deja Hill, led the Pledge of Allegiance.

**PROCLAMATIONS**

**A Declaring the week of April 18-24, 2021, as “*Crime Victims’ Rights Week*”**

Mayor Wallace read a proclamation declaring the week of April 18-24, 2021, as “*Crime Victims’ Rights Week.*”

**B. Declaring the Month of April 2021, as “*Child Abuse Prevention Month*”**

Mayor Wallace read a proclamation declaring the Month of April 2021, as “*Child Abuse Prevention Month.*”

**C. Declaring the Month of April 2021, as “*Military Child Month*”**

Mayor Wallace read a proclamation declaring the Month of April 2021, as “*Military Child Month.*”

**D. Declaring the Month of April 2021, as “*Sexual Assault Awareness Month*”**

Mayor Wallace read a proclamation declaring the Month of April 2021, as “*Sexual Assault Awareness Month.*”

**E. Declaring the Month of April 2021, as “*Autism Awareness Month*”**

Mayor Wallace read a proclamation declaring the Month of April 2021, as “*Autism Awareness Month.*”

**PUBLIC COMMENTS**

There were no public comments received prior to the meeting.

**CONSENT AGENDA**

**1. Consideration, discussion, and possible action to approve the City Council Minutes of the March 17, 2021, City Council Regular Meeting.**

**MOTION:** Upon a motion made by Council Member Emily Hill and seconded by Council Member Kruppa, to approve and adopt all items on the Consent Agenda.

There was no further discussion.

**Motion to approve carried 7-0**

**REGULAR AGENDA**

**2. Consideration, discussion, and possible action on a waiver from Manor Code of Ordinances Chapter 15, Article 15.01 Site Development Plans, Article 15.02 Parking Standards, and Article 15.03 Landscaping and Screening on Lots 2 & 3, Block 11, A.E. Lane Addition, 109 East Murray Ave. Owner: Eric and Rebekah Thomason Applicant: Eric and Rebekah Thomason**

The City staff recommended that the City Council postpone item to the April 21<sup>st</sup> Regular Council Meeting.

**MOTION:** Upon a motion made by Council Member Kruppa and seconded by Council Member Emily Hill, to postpone item to the April 21, 2021, Regular Council Meeting.

**3. Acknowledge the resignation of Planning and Zoning Commissioner Ruben Cardona, Place No. 5 and declare a vacancy.**

The City staff recommended that the City Council acknowledge the resignation of Planning and Zoning Commissioner Ruben Cardona, Place No. 5 and declare a vacancy.

**MOTION:** Upon a motion made by Council Member Weir and seconded by Council Member Kruppa, to acknowledge the resignation of Planning and Zoning Commissioner Ruben Cardona, Place No. 5 and declare a vacancy.

There was no further discussion.

**Motion to approve carried 7-0**

Mayor Wallace adjourned the regular session of the Manor City Council into Executive Session at 7:17 p.m. on Wednesday, April 7, 2021, in accordance with the requirements of the Open Meetings Law.

**EXECUTIVE SESSION**

The Manor City Council convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in - *Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel to discuss City of Manor Code of Ordinances regarding portable buildings.* at 7:17 p.m. on Wednesday, April 7, 2021.

The Executive Session was adjourned at 8:08 p.m. on Wednesday, April 7, 2021.

**OPEN SESSION**

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during Closed Executive Session at 8:08 p.m. on Wednesday, April 7, 2021.

Mayor Wallace opened the floor for action to be taken on the items discussed in the Executive Session.

There was no action taken.

**ADJOURNMENT**

The Regular Session of the Manor City Council Adjourned at 8:08 p.m. on Wednesday, April 7, 2021.

These minutes approved by the Manor City Council on the 21<sup>st</sup> day of April 2021.

**APPROVED:**

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Dr. Larry Wallace Jr.  
Mayor

**ATTEST:**

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Lluvia T. Almaraz, TRMC  
City Secretary

Draft Minutes