

April 13, 2021

Honorable Dr. Larry Wallace Jr., Mayor
City of Manor
P.O. Box 387
Manor, TX 78653

Re: 2020 Capital Metro Paving Improvements
Letter of Award Recommendation

Dear Mayor Wallace:

Bids were publicly opened and read on March 16, 2021 for the above-referenced project. As reflected on the attached Bid Tabulation, six (6) bids were received. The lowest bidder was Forsythe Brothers Infrastructure, Inc.

During our evaluation and verification of contractor references for Forsythe Brothers Infrastructure, Inc., it was noted that Forsythe Brothers Infrastructure Inc. did not submit the required bidder qualification materials. Bidders are required to submit satisfactory evidence that they have a practical knowledge of the work being bid upon, that they have adequate technical expertise for the type of work required and that they have the necessary financial resources to complete the proposed work. The project references provided did not demonstrate that Forsythe Brothers Infrastructure, Inc. has a practical knowledge and adequate technical expertise of the type of work being proposed for the project. There were no references provided for previous paving work included in the submittal.

During the financial review, it was noted that Forsythe Brothers Infrastructure, Inc. did not submit any credit sources either from their bank or vendors. Reference information from their bank showed that their account balance has decreased by an order of magnitude within the last few months. Additionally, current bonding levels are at a little over 10% of their capacity, indicating a low volume of bonded work ongoing.

After completing the qualification review for Forsythe Brothers Infrastructure, Inc., our office met with City Staff to discuss the rejection of the Forsythe Brothers' bid for the missing bidder qualifications material noted above, absent credit sources and lack of practical knowledge and adequate technical expertise required for the project. Our office was directed by City Staff to perform an evaluation and verification of contractor references for the next lowest bidder, which was Smith Paving, Inc. Smith Paving, Inc. submitted several references for similar type work performed as required by the bidder qualification materials and also has a good credit standing with their bank and vendors. Smith Paving, Inc. was the contractor who performed the work for the 2019 Paving Improvements Project. We have contacted Smith Paving, Inc. and confirmed they are willing and able to enter into the contract at the amount bid.

We hereby recommend the City award a construction contract to Smith Paving, Inc. in the amount of \$392,990.00 for all Base Bid and Alternate Bid work, with final amounts dependent on actual installed quantities.

We have prepared a Notice of Award and Agreement for signature by you in the event the City Council votes to follow this recommendation. Once the Contractor signs the Agreement and all bond and insurance requirements have been satisfied, a Notice to Proceed will be issued. Under the General Conditions of the Agreement, the Contractor shall begin construction within ten (10) days of the Notice to Proceed and substantially complete the project within one hundred and fifty (150) calendar days, excluding any justified delays.

Please let us know if you have any questions in this regard.

Sincerely,

A handwritten signature in blue ink that reads "Pauline M. Gray". The signature is written in a cursive, flowing style.

Pauline M. Gray, P.E.

PMG/s

Attachments

PN: 14707.00