



**CITY COUNCIL
REGULAR SESSION MINUTES
JULY 6, 2022**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Vacant, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Scott Dunlop, Development Services Director
Scott Jones, Economic Development Director
Frank T. Phelan, P.E., City Engineer
Paige Saenz, City Attorney

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:04 p.m. on Wednesday, July 6, 2022, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

PUBLIC COMMENTS

No one appeared at this time.

CONSENT AGENDA

1. Consideration, discussion, and possible action to approve the City Council Minutes.

- June 15, 2022, City Council Workshop;
- June 15, 2022, City Council Regular Meeting; and
- June 21, 2022, City Council Called Special Session

2. **Second and Final Reading:** Consideration, discussion, and possible action on an ordinance of the City of Manor, Texas annexing 14.55 acres of land, more or less, located in Travis County, including the abutting streets, roadways, and rights-of-way into the corporate limits of the City, at the request of the property owner; approving an Agreement for the Provision of Services for the annexed area; making findings of fact; providing a severability clause and an effective date; and providing for open meetings and other related matters.

Ordinance No. 659: An Ordinance of The City of Manor, Texas Annexing 14.55 Acres of Land, More or Less Located in Travis County, Including the Abutting Streets, Roadways, and Rights-of-Way Into the Corporate Limits of the City, at the Request of the Property Owner; Approving an Agreement for the Provision of Services for the Annexed Area; Making Findings of Fact; Providing a Severability Clause and an Effective Date; and Providing for Open Meetings and Other Related Matters.

3. **Second and Final Reading:** Consideration, discussion, and possible action on an ordinance rezoning 14.55 acres, more or less, being Lot 1, Manor Villa Estates, and being located at 13518 Old Hwy 20, Manor, TX to Townhome (TH).

Applicant: BGE, Inc. Owner: Flintrock Office Suites, LLC

Ordinance No. 661: An Ordinance of The City of Manor, Texas, Amending the Zoning Ordinance by Rezoning a Parcel of Land to Townhome (TH); Making Findings of Fact; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Weir seconded by Council Member Moreno to approve the Consent Agenda.

There was no further discussion.

Motion to approve carried 7-0

REGULAR AGENDA

4. Consideration, discussion, and possible action on a Statement of Work No. 16 to George Butler Associates, Inc. for the Cottonwood Creek Wastewater Treatment Plant, Phase II expansion.

The city staff recommended that the City Council approve the Statement of Work #16 to the existing Master Services Agreement with George Butler Associates, Inc. for the Cottonwood Creek Wastewater Treatment Plant, Phase II expansion project in the amount of \$372,300.00.

City Engineer Phelan discussed the proposed project for Cottonwood Creek Wastewater Treatment Plant, Phase II expansion.

Discussion was held on other potential projects that could possibly be built in the area.

Discussion was held regarding the funding for the project.

City Manager Moore suggested for a Capital Improvement Committee meeting to be conducted for capital project discussion.

MOTION: Upon a motion made by Council Member Deja Hill and seconded by Council Member Weir, to approve the Statement of Work #16 to the existing Master Services Agreement with George Butler Associates, Inc. for the Cottonwood Creek Wastewater Treatment Plant, Phase II expansion project in the amount of \$372,300.00.

Council Member Deja Hill inquired if the Capital Improvement Committee meeting would be in conjunction with the P&Z Commission. City Engineer Phelan stated that the meeting was only for the Capital Improvement Committee at this time.

There was no further discussion.

Motion to approve carried 7-0

5. Consideration, discussion, and possible action on a request for outdoor athletic field lighting for the Manor ISD Senior High School Athletic Field Complex at 14832 N. FM 973. Applicant: Claycomb Associates, Architects, Inc.; Owner: Manor Independent School District

The city staff recommended that the City Council approve a request for outdoor athletic field lighting for the Manor ISD Athletic Field Complex at 14832 N. FM 973.

Development Services Director Dunlop discussed the proposed outdoor lighting for the athletic field complex for the Manor ISD Senior High School.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua, to approve a request for outdoor athletic field lighting for the Manor ISD Athletic Field Complex at 14832 N. FM 973.

Mayor Harvey inquired about the conclusion of games, if exceeded the 10:00 p.m. cutoff time.

Development Services Director Dunlop clarified that the lights would stay on if there was an active game or until everyone had exited the field. He also stated that the parking lot lighting would stay on through the night for safety concerns.

There was no further discussion.

Motion to approve carried 7-0

6. Consideration, discussion, and possible action on appointments to the City Council Committees.

The city staff recommended that the City Council review Council Committee's roster and reappoint if needed.

Council Member Weir volunteered to be removed from the Public Improvement Committee.

Council Member Amezcua volunteered to be removed from the Budget Committee but stated she would prefer to give up any other committee place she was part of.

Council Member Moreno volunteered to be removed from the Public Tree Advisory Board.

City Secretary Almaraz clarified that the Park Committee and Public Tree Advisory Board had the same members and if Council was volunteering to be removed from one, they would automatically be removed from the other.

City Secretary Almaraz reminded Council that the new appointment would be for an unexpired term and that new committee appointments would be conducted after the November 2022 General Election.

Council Member Weir volunteered to be removed from the Budget Committee.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Mayor Pro Tem Emily Hill to remove Council Member Weir from the Budget Committee and appoint Council Member Deja Hill to the unexpired term on the Budget Committee.

There was no further discussion.

Motion to approve carried 7-0

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 7:27 p.m. on Wednesday, July 6, 2022, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.074 (Personnel Matters) to Interview Candidates for appointments to the Planning and Zoning Commission for Place No. 4 to fill an unexpired term; Section 551.071, Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct (Consultation with Attorney) to consult with legal counsel regarding the Interlocal Agreement for Fire Code Enforcement Services between the City of Manor and Travis County Emergency Services District No. 12; Section 551.071, Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct (Consultation with Attorney) to consult with legal counsel regarding Capital Metropolitan Transportation Authority; and Sections 551.071 and 551.072, Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding real property - 10.23 acres more or less located in Travis County, Texas located at the NE corner of Ring Dr and Skimmer Run, Manor, Texas.* at 7:27 p.m. on Wednesday, July 6, 2022.

The Executive Session was adjourned at 10:26 p.m. on Wednesday, July 6, 2022

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during Closed Executive Session at 10:26 p.m. on Wednesday, July 6, 2022.

Mayor Harvey opened the floor for action to be taken on the items discussed in the Executive Session.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to direct city staff to provide education information regarding proposed propositions.

There was no further discussion.

Motion to approve carried 7-0

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Deja Hill to take no action regarding Section 551.074 (Personnel Matters) to Interview Candidates for appointments to the Planning and Zoning Commission for Place No. 4 to fill an unexpired term.

There was no further discussion.

Motion to take no action carried 7-0

ADJOURNMENT

The Regular Session of the Manor City Council Adjourned at 10:28 p.m. on Wednesday, July 6, 2022.

These minutes approved by the Manor City Council on the 20th day of July 2022. (*Audio recording archived*)

APPROVED:

Dr. Christopher Harvey
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary

Draft Minutes