



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: February 6, 2023
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an ordinance Adopting a Policy and Procedure for Legislative Prayer Presentations; Amending the City Council Rules of Procedure to add Legislative Prayer in 7.01, Correcting the Reference to State Law in 3.15 and 7.04, Updating the Cover Page to Reflect This Ordinance, Updating the Table of Contents to Reflect the New Annex G, and Revising the Footer to Reflect the Document Title and New Effective Date; Amending Section 1.04.002 of the Manor Code of Ordinances to Recognize the Changes to the City Council Rules of Procedure; and Providing for Related Matters.

BACKGROUND/SUMMARY:

Item was presented at the January 18th council meeting and postponed giving legal staff additional time to revise the policy. Legal staff has reviewed and revised policy per council's request regarding guidelines for religious leaders and time limitation for invocation. City Council will also have an option to invite and inform community religious leaders of the invocation sign up process with the City Secretary.

LEGAL REVIEW: Yes
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Ordinance No. 686
- Exhibit A – Invocation Policy
- Exhibit B – City Council Rules of Procedure

STAFF RECOMMENDATION:

It is the City staff's recommendation that the City Council approve Ordinance No. 686 Adopting a Policy and Procedure for Legislative Prayer Presentations; Amending the City Council Rules of Procedure to add Legislative Prayer in 7.01, Correcting the Reference to State Law in 3.15 and 7.04, Updating the Cover Page to Reflect This Ordinance, Updating the Table of Contents to Reflect the New Annex G, and Revising the Footer to Reflect the Document Title and New Effective Date; Amending Section 1.04.002 of the Manor Code of Ordinances to Recognize the Changes to the City Council Rules of Procedure; and Providing for Related Matters.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**