



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** October 9, 2024  
**PREPARED BY:** Michael Burrell, Interim Director  
**DEPARTMENT:** Development Services

**AGENDA ITEM DESCRIPTION:**

**Conduct a Public Hearing on a Subdivision Preliminary Plat for the Ventura at Tower Road Apartments for one (1) lot on 15.435 acres, more or less, and being located at located at 12200 Tower Rd., Manor, TX**

*Applicant: Kimley-Horn*

*Owner: Kenneth and Susanna Tumlinson*

**BACKGROUND/SUMMARY:**

This plat has been approved by our engineers. It is being brought to P&Z after the final plat was presented as they were approved in the correct order, but it was too late to send out public notice for the preliminary plat to be heard on the September 11<sup>th</sup> meeting.

**LEGAL REVIEW:** No  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Plat
- Engineer Comments and Responses
- Conformance Letter
- Public Notices
- Mailing Labels

**ACTIONS:**

<i>Discretion</i>	Non-Discretionary
<i>Subdivision Review Type</i>	Not Applicable
<i>Actions</i>	Open, Close, Postpone

**STAFF RECOMMENDATION:**

It is the City Staff's recommendation that the Planning and Zoning Commission conduct a public hearing on a Subdivision Preliminary Plat for the Ventura at Tower Road Apartments for one (1) lot on 15.435 acres, more or less, and being located at located at 12200 Tower Rd., Manor, TX.

**PLANNING & ZONING COMMISSION:**                      **X Recommend Approval**                      **Disapproval**                      **None**