



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** October 12, 2022  
**PREPARED BY:** Scott Dunlop, Director  
**DEPARTMENT:** Development Services

**AGENDA ITEM DESCRIPTION:**

Conduct a public hearing on a Short Form Final Plat for the R&M Subdivision Short Form Final Plat, four (4) lots on 10 acres, more or less, and being located at 13910 Kimbro West Road, Manor, TX.

*Applicant:* I.T. Gonzalez Engineers

*Owner:* Victor Martinez

**BACKGROUND/SUMMARY:**

This plat has been approved by our engineers. It is a 4 lot subdivision in our ETJ with each lot being 2.5 – 2.75 acres and planned for residential uses.

**LEGAL REVIEW:** NA  
**FISCAL IMPACT:** (Type YES or NO) NO  
**PRESENTATION:** (Type YES or NO) NO  
**ATTACHMENTS:** (Type YES or NO) YES

- Plat
- Engineer Comments
- Conformance Letter
- Public Notice
- Mailing Labels

**STAFF RECOMMENDATION:**

It is the City Staff’s recommendation that the Planning and Zoning Commission conduct a public hearing on a Short Form Final Plat for the R&M Subdivision Short Form Final Plat, four (4) lots on 10 acres, more or less, and being located at 13910 Kimbro West Road, Manor, TX.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**  
*(Type X before choice to indicate)*