



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: June 1, 2022
PREPARED BY: Frank T. Phelan, P.E.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Statement of Work No. 13 to the Master Services Agreement dated October 7, 2020, with George Butler Associates, Inc. for Fire Code Compliance Review services and rates.

BACKGROUND/SUMMARY:

The City of Manor desires to conduct Fire Code Compliance Reviews for development projects within the City's Full-Purpose Corporate Boundary. George Butler Associates, Inc. has been a long-standing Fire Code Compliance Review service provider for multiple municipalities and has experienced staff with (1) ICC Master Code Professional (MCP), (2) ICC Certified Building Officials, (8) ICC Certified Plans Examiners, and (29) Licensed TX Engineers. This Statement of Work defines the scope of Fire Code Compliance Reviews and rates for review work by classification.

LEGAL REVIEW: Yes, Completed
FISCAL IMPACT: No, Costs are to be covered by the developer-paid review fees
PRESENTATION: No
ATTACHMENTS: Yes

- Statement of Work No. 13
- Standard Rates

STAFF RECOMMENDATION:

It is the City staff's recommendation that the City Council approve Statement of Work No. 13 under the existing Master Services Agreement with George Butler Associates, Inc.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**
