



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: November 15, 2021- Canvass
PREPARED BY: Tracey Vasquez, HR Manager
DEPARTMENT: Human Resources

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the brochure for the City Manager search.

BACKGROUND/SUMMARY:

As part of the recruiting methodology of the Strategic Government Resources (SGR) firm, a position profile brochure has been developed to assist in the recruitment of the City Manager. Also included is the advertising and marketing communications which is a list of advertising organizations; and the Human Resources statistical information from the prior search.

LEGAL REVIEW: No
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- SGR City Manager brochure
- SGR advertising organizational recommendations
- Human Resources statistical information

STAFF RECOMMENDATION:

It is the City staff's recommendation that the City Council approve the brochure for the City Manager search.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**
