



MEMO

To: Mayor and City Council Members
From: Scott Jones, Economic Development Director
Date: January 18, 2023
RE: **December 16 to January 10**

- Finalizing documentation for Hubspot CRM system, then IT permissions, implementation and training.
- Awaiting legal review of draft Development Agreement and Chapter 380 Agreement from Greenview Development on Manor Commons Phase 3 by City Attorney for expected submittal to Council for developer incentives request at February 1 Regular Council Meeting.
- Provided information requested by Ernst & Young Atlanta for larger retailer interested in potentially purchasing a site within a planned Manor retail development project with an existing development and 380 agreement in place; discussed any potential incentives apportionment would be with the developer as part of their property negotiations.
- Met with Ryan Companies reps multiple times re: issues on Whole Foods Cold Storage Center and spec building, including paving.
- Completed City's 2023 Legislative Priority Agenda and forwarded to TML and City Secretary to post.
- Met with Lone Star Electric re: potential annexation, sewer line participation, building permit and construction of facility in the City (adjoining Manor Commercial Park on US290).
- Completed 2 reviews of City Comprehensive Master Plan and submitted final revisions to City manager and Council.
- Met with Carhart Entertainment/XFC LLC re: future 300ac manufacturing and film studio requirements; more information to be provided within 2 weeks by prospect.
- Follow-up on all in-process projects; 5 previous property tours still in contention; updated project list.
- Discussed potential access to Butler Property/Manor Crossing with Hat Trick Development's Rick Benson; set up call with Scott Moore and Butler engineer.
- Talked to Elmer Fisher re: 100 ac in land holdings off Littig Rd. he's interested in developing; forwarding more information.



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- Hosted initial Manor Economic Development Committee Luncheon; attended TML Region 10 Meeting & Dinner Co-Hosted by Manor & Elgin; attended 3 Staff Meetings; attended 2 Regular Council Meetings.
- Met with Mr. Tumlinson re: owned properties for sale on Suncrest Dr.; discussed issues he faces of overpricing in the market and Council denial of MF-2 rezoning request.
- Reviewing proposals and information from 3 branding consultants to develop an RFP for city management solicitation.
- Scheduled 1-17 through 1-20 ICSC Red River retail conference trip to Dallas and registered, set event schedule, requested updated marketing materials from Manor developers.
- Negotiating and communicating between owner agent and Avison Young Austin Capital Markets brokers representing Korean firm (Tesla contractor/plastics manufacturer) looking at 52.35 acres owned by Zalaram LLC next to Manor Commercial Park subject to annexation and city wastewater line extension project.