



**AGENDA ITEM SUMMARY FORM**

**MEETING DATE:** February 18, 2026  
**PREPARED BY:** Stephanie Cho-Parkinson  
**DEPARTMENT:** Public Works

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on a partnership between St. Joseph Catholic Church and City of Manor for the Hispanic Heritage Fiesta event.

**BACKGROUND/SUMMARY:**

After discussing 2026 events at the January 7, 2026, City Council meeting, it was recommended to form partnerships with the community on city events. This led to a potential partnership with St. Joseph Catholic Church. Felix Paiz, the P&Z Commissioner and a member of the church reached out to staff to begin conversations on how the city and the church can bring the Hispanic Heritage event together.

This proposed partnership would create equally shared responsibilities between the parties. However, both parties will be financially independent. The city will be responsible for use of the Police Department, Streets, and Parks staff, and planning and executing the kids/teens activities. The church will be responsible for the entertainment, vendors, and the use of location for the event.

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** Yes, this is budgeted in this fiscal year.  
**FORM 1295 FILED:** Not Applicable  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Partnership Term Sheet

**STAFF RECOMMENDATION:**

The city staff recommends that the City Council approve a partnership between St. Joseph Catholic Church and City of Manor for the Hispanic Heritage Fiesta event.