



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** March 17, 2021  
**PREPARED BY:** Frank T. Phelan, P.E.  
**DEPARTMENT:** City Engineer

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on a Statement of Work for George Butler Associates, Inc. for the Manor Pavement Management Program.

**BACKGROUND/SUMMARY:**

This project includes an initial assessment of the City of Manor’s roadway network by inventorying all City roads for roadway conditions and identifiable deficiencies. The video data collection phase will be followed by database development, establishment of program criteria, deficiency data input, development of a pavement management plan and a final report. Following the initial project year, the plan will be updated for each subsequent year for three years.

The resultant four-year Pavement Management Program will serve as a set of guidance documents for best practices for roadway maintenance and repair. The quantitative computer analysis will provide initial and yearly scoring of each roadway segment. Roadway scores will be used in program progress tracking, planning and for prioritization purposes. Computer database analysis of conditions and deficiencies will be used to develop annual reports that provide the most cost-effective maintenance programming, annual construction project scoping and budgeting.

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** Yes  
**PRESENTATION:** Yes  
**ATTACHMENTS:** Yes

- Statement of Work

**STAFF RECOMMENDATION:**

It is the City staff’s recommendation that the City Council approve the proposed Statement of Work #3 to the existing Master Services Agreement with George Butler Associates, Inc. for the Pavement Management Program in the amount of \$130,350.00.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**