



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** May 1, 2024  
**PREPARED BY:** Scott Dunlop, Director  
**DEPARTMENT:** Development Services

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on a Resolution of the City of Manor, Texas, commencing the annexation of a road right-of-way 1.222 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits, setting a schedule for annexation, and providing for open meetings and other related matters.

**BACKGROUND/SUMMARY:**

This strip of land on surveys is considered an abandoned county right-of-way. There are no roadway improvements on it and it is just a vacant strip of land separating two properties. Those properties are working through site development plans and one, the Landmark multi-family and commercial property, would like to work with the other property, the Ginsel development, to connect a driveway between the Landmark property and the Ginsel one to have access to the signalized intersection of US 290 and Bois D’Arc. The commercial portion of the Landmark property would also like to run a wastewater line through the area to connect into the wastewater system being installed by the Ginsel property.

To permit an access drive and wastewater line across this abandoned county row, the city needs to formally annex the strip of land. This resolution begins the annexation process and sets the schedule for notification to Travis County as well as the two public hearing dates on June 5<sup>th</sup> and June 17<sup>th</sup>.

**LEGAL REVIEW:** Yes, Veronica Rivera, Assistant City Attorney  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Resolution No. 2024-14
- Annexation Schedule

**STAFF RECOMMENDATION:**

The city staff recommends approval of Resolution No. 2024-14 of the City of Manor, Texas, commencing the annexation of a road right-of-way 1.222 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits, setting a schedule for annexation, and providing for open meetings and other related matters.

**PLANNING & ZONING COMMISSION:**                      **Recommend Approval**                      **Disapproval**                      **None**