

# Manor City Council Compensation Plan

Name: \_\_\_\_\_ Place/Position \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Tier	Mayor	City Council	Meeting Criteria and Compensation Guidelines
I	\$875	\$625	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	\$875	\$625	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of <u>46</u> meetings per year, and provide meeting notes/reports to the City Council (Quarterly- <u>October, January, April, July -</u> )
			<del>*Request budget funding as necessary</del>
III	\$875	\$625	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
			<del>*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, <u>and earn at least 8-16 TML credit hours.</u></del>
IV	\$875	\$625	TML Region - 10 <u>Involvement Board Member</u> , State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
			<del>*Active attendance and participation and <u>providing provide</u> an update to City Council is a requirement</del>
<b>Total</b>	<b>\$3,500</b>	<b>\$2,500</b>	

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## Committee Commitments

Committee Name	Description	Meeting Schedule

- Meeting schedule should list if the committee meets monthly or bi-monthly, days, time, in-person, hybrid, or virtual meetings
- Meeting Notes and Reports should be archived in Microsoft Teams
- Agenda and Summary Minutes must be submitted to the City Secretary to archive
- As appropriate, each committee should solicit or utilize relevant and recent community input data and host a forum, virtual meet, Town Hall, etc.
- Committee Budget Requests Due first Monday in August (annually)
- Quarterly Reports Due: The second regular council meeting of the month (October, January, April, July)
- All committee action-recommendations requires-require City Council approval
- Committee Chair is indicated with “ \* ”

## Government & Community Engagement

Individual/Group	Purpose	Frequency
HOA:		
County:		
State:		
ESD:		
EMS:		
US:		
Other:		

## Personal Community Engagement Events

Event Type	Purpose	Date	Frequency

# Texas Municipal League Participation

Event	Purpose of Event	Date

- [TML Region 10](#)
- [TML Leadership Academy](#)
- [TML Training Sessions](#)
- [TML Conference](#)

# Regional Leadership Opportunities

Committee	Purpose	Meeting Frequency

# Agreement

I \_\_\_\_\_, plan to meet at least the minimum expectations of Tier \_\_\_\_\_ Level of work during the fiscal year \_\_\_\_\_. I understand that compensation is based on meeting the attendance policy and the base level(s) expectations. I agree that failure to meet the expectations could result in loss of compensation or more. City Council will determine any such rulings, as well as determine if any waivers/exceptions or exemptions are necessary. All plans must be approved by a majority City Council vote. I further understand that I must submit this report monthly by the report-submission deadline provided by the City Secretary. I agree that failure to submit a monthly report by the deadline will result in forfeiture of my compensation for the prior month.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_

**Form to Decline Council Compensation**

By signing below, I hereby elect to decline compensation from the City for my services as a Councilmember as authorized by Ordinance No. \_\_\_\_\_ . I understand that I am still eligible to have my reasonable and authorized expenses reimbursed.

I understand that Texas law prohibits persons from holding more than one paid public office, and that I will not be able to hold another paid public office by declining Council compensation.

I further understand that I may revoke my election to decline compensation by submitting a completed City Council Compensation Plan to the City Secretary, and that compensation will begin for the month following the month in which the updated Compensation Plan is submitted. I acknowledge that I will not be entitled to payment for the months in which the election to decline compensation is in effect.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_