



**CITY COUNCIL CALLED SPECIAL MEETING  
MINUTES  
DECEMBER 18, 2023**

**PRESENT:**

Dr. Christopher Harvey, Mayor (Absent)

**COUNCIL MEMBERS:**

Emily Hill, Mayor Pro Tem, Place 1  
Anne Weir, Place 2  
Maria Amezcua, Place 3  
Sonia Wallace, Place 4  
Aaron Moreno, Place 5  
Deja Hill, Place 6

**CITY STAFF:**

Scott Moore, City Manager  
Lluvia T. Almaraz, City Secretary  
Scott Jones, Economic Development Director  
Veronica Rivera, Assistant City Attorney  
Frank Phelan, P.E., City Engineer  
Christina M. Lane, Finance Consultant  
Gregory Miller, Bond Counsel

**SPECIAL SESSION – 6:00 P.M.**

With a quorum of the Council Members present, the special session of the Manor City Council was called to order by Mayor Pro Tem Hill at 6:01 p.m. on Monday, December 18, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

**INVOCATION**

Moment of Silence

## PLEDGE OF ALLEGIANCE

Mayor Pro Tem Hill led the Pledge of Allegiance.

## PUBLIC COMMENTS

No one appeared to speak at this time.

Mayor Pro Tem Hill adjourned the special session of the Manor City Council into Executive Session at 6:02 p.m. on Monday, December 18, 2023, in accordance with the requirements of the Open Meetings Law.

## EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property; and Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel on the ShadowGlen project.* at 6:02 p.m. on Monday, December 18, 2023.

The Executive Session was adjourned at 6:51 p.m. on Monday, December 18, 2023.

## OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 6:51 p.m. on Monday, December 18, 2023.

## REGULAR AGENDA

- 1. Consideration, discussion, and possible action on a Resolution authorizing the purchase and closing of 10.428 acres, more or less, of real property located in Travis County, Texas, approval of the Purchase and Sale Agreement and First Amendment to the Agreement.**

The city staff recommended that the City Council approve Resolution No. 2023-42 authorizing the purchase and closing of 10.428 acres, more or less, of real property located in Travis County, Texas, approval of the Purchase and Sale Agreement and First Amendment to the Agreement and authorize the City Manager to execute the First Amendment.

Resolution No. 2023-42: A Resolution of The City of Manor, Texas Authorizing the Purchase and Closing of 10.428 Acres, More or Less, of Real Property Located in Travis County, Texas for \$3,500,000.00 Plus Closing Costs; Providing for Approval of the Purchase and Sale Agreement and an Amendment to the Agreement; and Providing for Related Matters.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to approve Resolution No. 2023-42 authorizing the purchase and closing of 10.428 acres, more or less, of real property located in Travis County, Texas, approval of the Purchase and Sale Agreement and First Amendment to the Agreement and authorize the City Manager to execute the First Amendment.

There was no further discussion.

**Motion to approve carried 6-0**

**2. Consideration, discussion, and possible action on a Resolution authorizing a Second Amendment to the Real Estate Contract for the purchase and closing of 125.589 acres, more or less, of real property located In Travis County, Texas; and a First Amendment to the real estate contract for the purchase and closing of 110.50 acres, more or less, located in Travis County, Texas.**

The city staff recommended that the City Council approve Resolution No. 2023-43 authorizing a Second Amendment to the Real Estate Contract for the purchase and closing of 125.589 acres, more or less, of real property located In Travis County, Texas; and a First Amendment to the real estate contract for the purchase and closing of 110.50 acres, more or less, located in Travis County, Texas; and authorize the City Manager to execute the amendments and all necessary and pertinent documents required at closing for the purchase of these properties.

Resolution No. 2023-43: A Resolution of the City of Manor, Texas Authorizing a Second Amendment to the Real Estate Contract for the Purchase and Closing of 125.589 Acres, More or Less, of Real Property Located in Travis County, Texas; and a First Amendment to the Real Estate Contract for the Purchase and Closing of 110.50 Acres, More or Less, Located in Travis County, Texas, and Providing for Related Matters.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Weir, to approve Resolution No. 2023-43 authorizing a Second Amendment to the Real Estate Contract for the purchase and closing of 125.589 acres, more or less, of real property located In Travis County, Texas; and a First Amendment to the real estate contract for the purchase and closing of 110.50 acres, more or less, located in Travis County, Texas; and authorize the City Manager to execute the amendments and all necessary and pertinent documents required at closing for the purchase of these properties.

There was no further discussion.

**Motion to approve carried 6-0**

**3. Consideration, discussion, and possible action on a Resolution authorizing the Second Amendment to the Earnest Money Contract for the purchase and closing of 10.5038 acres, more or less, of real property located in Travis County, Texas.**

The city staff recommended that the City Council approve Resolution No. 2023-44 authorizing the Second Amendment to the Earnest Money Contract for the purchase and closing of 10.5038 acres, more or less, of real property located in Travis County, Texas, and authorize the City Manager to execute the Second Amendment.

Resolution No. 2023-44: A Resolution of the City of Manor, Texas Authorizing an Amendment to the Earnest Money Contract for the Purchase and Closing of 10.5038 Acres, More or Less, of Real Property Located in Travis County, Texas; and Providing for Related Matters.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Weir, to approve Resolution No. 2023-44 authorizing the Second Amendment to the Earnest Money Contract for the purchase and closing of 10.5038 acres, more or less, of real property located in Travis County, Texas, and authorize the City Manager to execute the Second Amendment.

There was no further discussion.

**Motion to approve carried 6-0**

**ADJOURNMENT**

The Special Session of the Manor City Council Adjourned at 6:55 p.m. on Monday, December 18, 2023.

These minutes were approved by the Manor City Council on the 3<sup>rd</sup> day of January 2024.

**APPROVED:**

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Dr. Christopher Harvey  
Mayor

**ATTEST:**

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Lluvia T. Almaraz, TRMC  
City Secretary