



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** March 5, 2025  
**PREPARED BY:** Belen Pena, Finance Director  
**DEPARTMENT:** Finance Department

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a resolution authorizing participation in the Purchasing Cooperative of America (PCA).

### BACKGROUND/SUMMARY:

This would be an additional purchasing program for the City of Manor to utilize for the City's competitive buying/bidding process. The City is currently a member of the BuyBoard, T.I.P.S., TX-MAS, TxSmartBuy, and ENA. PCA is a national purchasing cooperative that provides legally procured contracts to public entities. There is no cost to become a member. The City will enter into an interlocal agreement with PCA to complete registration as a member. Participation in the program will be highly beneficial to the taxpayers through the anticipated savings participation may bring.

**LEGAL REVIEW:** Yes , Shruti Vanaparth, Assistant City Attorney  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- PCA Resolution No. 2025-09
- Exhibit A - Interlocal Agreement

### STAFF RECOMMENDATION:

It is the City staff's recommendation that the City Council approve Resolution No. 2025-09 authorizing participation in the Purchasing Cooperative of America.

<b>PLANNING &amp; ZONING COMMISSION:</b>	<b>Recommend Approval</b>	<b>Disapproval</b>	<b>None</b>
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