

**SCHEDULE FOR VOLUNTARY ANNEXATION**  
**Easy Jet Manor Commercial Lot 7 +/- 2.274 Acre Tract**

DATE	ACTION/EVENT	LEGAL AUTHORITY
August 6, 2025	COUNCIL CONSIDERS ACCEPTANCE OF ANNEXATION PETITION REQUEST FROM LANDOWNER(S) AND INITIATION OF ANNEXATION - and sets a PUBLIC HEARING for August 20, 2025	Loc. Gov't Code, §§ 43.067 & 43.0671;
<b>August 8, 2025**</b> Publish notice of Public Hearing (Notify paper by 5pm Monday August 4 <sup>th</sup> ) and send school district notice and public entity notice(s)	<b>NEWSPAPER NOTICE</b> RE: PUBLIC HEARING; (If applicable, certified Notice to Railroad). POST NOTICE OF HEARING ON CITY'S WEBSITE AND MAINTAIN UNTIL HEARING IS COMPLETE  <b>SCHOOL DISTRICT NOTICE</b> (notify each school district of possible impact w/in the period prescribed for publishing the notice of the Public Hearing.)  <b>PUBLIC ENTITY NOTICES</b> (notify each public entity - includes a county, fire protection service provider, including a volunteer fire department, emergency medical services provider, including a volunteer emergency medical services provider, or special district - of possible impact w/in the period prescribed for publishing the notice of the Public Hearing.)	Not less than 10 days nor more than 20 days before public hearing. Loc. Gov't Code, §43.0673  Loc. Gov't Code §§43.905 & 43.9051; send notice to school district and to each public entity not less than 10 days nor more than 20 days before the Public Hearing.
<b>August 20, 2025*</b>	<b>PUBLIC HEARING – REGULAR MEETING</b>	The governing body must provide persons interested in the annexation the opportunity to be heard. Loc. Gov't Code, §43.0673
<b>August 20, 2025*</b>	<b>FIRST READING OF ORDINANCE</b> <i>REGULAR MEETING</i>	Loc. Gov't Code, §43.0673
September 3, 2025; Or at a special called meeting after the 1st First Reading (City Charter, Section 4.06 (d))	<b>SECOND-FINAL READING OF ORDINANCE</b> <i>REGULAR MEETING</i>	Second reading of annexation Ordinance – City Charter, Section 4.06(c)
<b>Within 30 days of Second Reading</b>	<b>CITY SENDS COPY OF MAP</b> showing boundary changes to County Voter Registrar in a format that is compatible with mapping format used by registrar	Elec. Code §42.0615
Within 60 days of Second Reading	<b>CITY PROVIDES CERTIFIED COPY OF ORDINANCE AND MAPS TO:</b>  <ol style="list-style-type: none"> <li>1. County Clerk</li> <li>2. County Appraisal District</li> <li>3. County Tax Assessor Collector</li> <li>4. 911 Addressing</li> <li>5. Sheriff's Office</li> <li>6. City Department Heads</li> <li>7. State Comptroller</li> <li>8. Franchise Holders</li> <li>9. ESD, if annexed area located in district and city intends to remove the area from the district and be the sole provider of emergency services; See Health and Safety Code, Section 775.022</li> </ol>	

**\*Dates in BOLD are MANDATORY dates to follow this schedule. Please advise if deviation.**

**\*\*Newspaper notice to paper by 5p.m. Monday for publication on Friday of same week.**