



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: August 6, 2025
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a second renewal of the Interlocal Agreement for Public Health Services between the City of Austin and the City of Manor.

BACKGROUND/SUMMARY:

The City of Austin has provided certain public health services (namely for plan review, permit issuance, inspections, complaint investigations, and administrative enforcement of Food Enterprises, Swimming Pools and Spas, and Custodial Care establishments) to Manor in exchange for compensation from the parties requiring the services in the form of inspection, permit, and other fees as may be in effect from time to time.

The initial term started in 2005, and the interlocal agreement has been reviewed and renewed since. On July 5, 2023, Manor entered into another interlocal agreement with Austin under the same basic terms, effective October 1, 2023, and ending September 30, 2024, and renewable four times as per the previous document. The City of Austin is requesting to execute the second year option of the service agreement with the City of Manor for a one-year term effective October 1, 2025, and terminating on September 30, 2026. All other terms and conditions of the agreement shall remain in full force and effect for the 2026 agreement terms.

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Second Renewal of Interlocal Agreement
- Exhibit - Interlocal Agreement approved 7/5/2023

STAFF RECOMMENDATION:

It is the city staff's recommendation that the City Council approve the Second Renewal of Interlocal Agreement for Public Health Services between the City of Austin and the City of Manor; and authorize the City Manager to execute the agreement.
