



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 20, 2025  
**PREPARED BY:** Michael Burrell, Director  
**DEPARTMENT:** Development Services

### AGENDA ITEM DESCRIPTION:

First Reading: Consideration, discussion, and possible action on an Ordinance annexing 2.274 acres of land, more or less, located in Travis County, including abutting streets, roadways, and rights-of-way into the corporate limits of the city, at the request of the property owner, and approving an agreement for the provision of services for the annexed area.

### BACKGROUND/SUMMARY:

The property owner, Easy Jet Drive, LP, has submitted a petition for voluntary annexation into the city limits of Manor for a 2.274 acre tract in the Manor Commercial Park III subdivision.

The intent of the additional lot is to store additional materials for their main site next door.

**LEGAL REVIEW:** Yes , Veronica Rivera, Assistant City Attorney  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Annexation ordinance
- Post annexation provision of services

### STAFF RECOMMENDATION:

It is the City Staff's recommendation that the City Council approve the first reading of an Ordinance annexing 2.274 acres of land, more or less, located in Travis County, including abutting streets, roadways, and rights-of-way into the corporate limits of the city, at the request of the property owner, and approving an agreement for the provision of services for the annexed area.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**