



**MANOR HOUSING PUBLIC FACILITY CORPORATION
REGULAR SESSION MINUTES
MAY 1, 2024**

PRESENT:

Dr. Christopher Harvey, President

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Vice-President (Arrived at 6:22 p.m.)
Anne Weir, Board Member
Maria Amezcua, Board Member
Sonia Wallace, Board Member
Aaron Moreno, Board Member
Deja Hill, Board Member

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Scott Jones, Economic Development Director
Scott Dunlop, Development Services Director
Tracey Vasquez, HR Director
Belen Peña, Finance Director
Yalondra Valderrama Santana, Heritage & Tourism Manager
Gregory Miller, Bond Counsel

REGULAR SESSION – 6:00 P.M.

With a quorum of the Board Members present, the regular session of the Manor Housing Public Facility Corporation was called to order by Board President Harvey at 6:03 p.m. on Wednesday, May 1, 2024, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PUBLIC COMMENTS

No one appeared at this time.

REGULAR AGENDA

1. Consideration, discussion, and possible action to approve the Manor Housing Public Facility Corporation Minutes of the February 21, 2024, meeting.

MOTION: Upon a motion made by Board Member Wallace and seconded by Board Member Deja Hill to approve the Manor Housing Public Facility Corporation Minutes of the February 21, 2024, meeting.

There was no further discussion.

Motion to approve carried 5-0

Emily Hill, Mayor Pro Tem, Vice-President arrived at 6:22 p.m. and took her place on the dais.

2. Consideration, discussion, and possible action authorizing the General Manager to negotiate and execute a legal services agreement with Bickerstaff, Heath, Delgado, Acosta LLP to provide project-based counsel, bond counsel, and general counsel services to the Corporation.

Gregory Miller, Bond Counsel discussed the proposed agreement.

MOTION: Upon a motion made by Board Member Wallace and seconded by Board Member Weir to approve and authorize the General Manager to negotiate and execute an agreement with Bickerstaff, Heath, Delgado, Acosta LLP for legal services, with the scope of services and fee structure to be as stated in the form of agreement provided to the Board in connection with this item.

There was no further discussion.

Motion to approve carried 6-0

3. Consideration, discussion, and possible action authorizing the General Manager to negotiate and execute a professional services agreement with Brown Graham & Company, P.C. for accounting services for the Manor Housing Public Facility Corporation.

Gregory Miller, Bond Counsel discussed the proposed agreement.

MOTION: Upon a motion made by Board Member Wallace and seconded by Board Member Amezcua to approve and authorize the General Manager to negotiate and execute an agreement with Brown Graham & Company, P.C. for auditing and accounting services of the type and at the rates stated in the draft agreement provided to the Board.

There was no further discussion.

Motion to approve carried 6-0

- 4. Consideration, discussion, and possible action authorizing the General Manager to negotiate and execute an agreement with Hilltop Securities to advise the Corporation in its role as General Partner in the anticipated Tower Road Apartments Project.**

Gregory Miller, Bond Counsel discussed the proposed agreement.

MOTION: Upon a motion made by Board Member Moreno and seconded by Board Member Wallace to approve and authorize the General Manager to negotiate and execute an agreement with Hilltop Securities for advisory services for the Corporation in its role as general partner in connection with the Corporation transactions involving the sale of bonds, with the scope of services and fee structure to be as stated in the form of agreement provided to the Board in connection with this item.

There was no further discussion.

Motion to approve carried 6-0

- 5. Consideration, discussion, and possible action authorizing the General Manager to negotiate and execute an agreement with Chapman and Cutler LLP to serve as special tax counsel in connection with the Tower Road Apartments Project financing.**

Gregory Miller, Bond Counsel discussed the proposed agreement.

MOTION: Upon a motion made by Board Member Wallace and seconded by Board Member Amezcua to approve and authorize the General Manager to negotiate and execute an agreement with Chapman Cutler LLP for tax counsel in connection with the sale of bonds financing the Tower Road Apartments Project, with the scope of services and fee structure to be as stated in the form of agreement provided to the Board in connection with this item.

There was no further discussion.

Motion to approve carried 6-0

- 6. Consideration, discussion, and possible action adopting the official seal of the Manor Housing Public Facility Corporation.**

Gregory Miller, Bond Counsel discussed the proposed seals.

A discussion was held regarding additional options to be presented at a later date.

MOTION: Upon a motion made by Board Member Wallace and seconded by Board Member Moreno to postpone the item to the next board meeting.

There was no further discussion.

Motion to postpone carried 6-0

ADJOURNMENT

The Regular Session of the Manor Housing Public Facility Corporation was Adjourned at 6:39 p.m. on Wednesday, May 1, 2024.

These minutes were approved by the Manor Housing Public Facility Corporation on the 18th day of June 2024.

APPROVED:

Dr. Christopher Harvey
PFC Board President

ATTEST:

Lluvia T. Almaraz,
PFC Board Secretary