



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: October 2, 2023
PREPARED BY: Tracey Vasquez, Director
DEPARTMENT: Human Resources

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on accepting the FY 2023-2024 proposal between the City of Manor and Alliance Work Partners for the Employee Assistance Program (EAP).

BACKGROUND/SUMMARY:

The City offers supplemental Insurance programs to provide extended benefits and options to assist in the employee's and City Council's health and wellness needs. In previous years, AWP has been the employee assistance program for the city; following last year's TML Health Benefits Proposal, this service was included. This year, the service has been rescinded through TML Health Benefits. Following the three proposals and the excellent service AWP provided to the city before last year, the staff recommends renewing the FY 2023-2024 agreement.

The flat rate will remain the same at \$4,500

LEGAL REVIEW: Yes, Irene Montelongo

FISCAL IMPACT: No

PRESENTATION: No

ATTACHMENTS: Yes

- AWP Proposal for Comprehensive Service Groups
- 1295 Form
- Deer Oaks
- Total Care

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve the proposal between the City of Manor and Alliance Work Partners for the Employee Assistance Program (EAP) and authorize the City Manager to execute the final contract after legal review.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **No
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