MVInet
Authorized User Form

Instructions

A MVInet security administrator (MSA) must complete this form to add a new authorized user, change a name for an existing authorized user, or delete a user's access to MVInet.

All new authorized users, and users whose name has changed, are **required** to fill out, sign, and date a Texas Motor Vehicle Records Data Contract Data Use Agreement (Form VTR-DUA). **By completing a VTR-DUA, the authorized user named in this form** acknowledges this request to add them to the account or change their name, whichever is applicable. Deletion of an authorized user <u>does not</u> require Form VTR-DC.DUA**.**

For efficient processing, please click into each field and **type** in the requested information. Electronic signatures are preferred.

Business Information

Legal Business Name	DBA (if applicable)
City of Manor	

MVInet Account Number: 7159   ☐ **N/A** – NEW MVInet ACCOUNT

MVInet Authorized User Information

ENTER the Authorized User's FIRST NAME, M.I., & LAST NAME

Select a User Action

☐ **Add New Authorized User**	☐ **Change Name of Authorized User** User ID: _____ **(required)**	☐ **Delete User** User ID: _____ **(required)**

Signature

MSA printed name, signature, and date is **_required_**.

_____

MSA Printed Name

_____

MSA Signature

_____

Date

Department Use Only