



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: May 7, 2025
PREPARED BY: Tracey Vasquez, Director
DEPARTMENT: Human Resources

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an agreement between the City of Manor and HUB International for Benefit Connector Services.

BACKGROUND/SUMMARY:

On March 20, 2024, the City Council approved a partnership with HUB International to assist the Human Resources Department in analyzing the City of Manor’s health and welfare benefits plans. As part of the proposal for UnitedHealthcare benefits, an \$8,000 technology credit has been allocated to help streamline these benefits. This credit aims to improve services such as claim processing, benefit coverage, network management, plan design, and health services. By empowering employees to manage their benefits, the city can reduce the administrative burden related to claim processing, member services, cost optimization, clinical care management, and regulatory compliance. Cost is determined monthly due to active enrollment.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: Yes, \$1,000 FY24-25
PRESENTATION: No
ATTACHMENTS: Yes

- Benefit Connector Services Agreement
- Council Overview

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve an agreement between the City of Manor and HUB International for Benefit Connector Services.
