



**CHARTER REVIEW COMMISSION
REGULAR MEETING MINUTES
DECEMBER 4, 2025**

COMMISSION MEMBERS

PRESENT:

Daniel Mendoza, Chair
Praise Chikezie, Commissioner (Absent)
April Watson, Commissioner (Absent)
Pablo Almaraz, Commissioner
Shervonne James, Commissioner
Julie Leonard, Commissioner
Myra Nesby, Commissioner (Absent)

CITY STAFF:

Lluvia T. Almaraz, City Secretary
Brittany Lopez, Assistant City Secretary
Barbara Boulware-Wells, City Attorney

REGULAR SESSION – 6:30 P.M.

With a quorum of the Commission present, the regular session of the Manor Charter Review Commission was called to order by Chair Mendoza at 6:40 p.m. on Thursday, December 04, 2025, in the Council Chambers of the Manor City Hall, 105 E. Eggleston Street, Manor, Texas.

PUBLIC COMMENTS

Robert Battaile, a resident of Manor, submitted a speaker card to express his concerns.

REGULAR AGENDA

1. Approval of the Charter Review Commission Minutes of November 20, 2025, Regular Meeting.

MOTION: Upon a motion made by Commissioner Leonard and seconded by Commissioner Almaraz to approve Charter Review Commission Minutes of November 20, 2025.

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There was no further discussion.

Motion to approve carried 4-0

2. Discussion of Home Rule Charter and Recommendations

A discussion was held regarding the following articles:

- Article I. Incorporation, Form of Government and Powers of the City
 - Section 1.05 Particular Powers
 - Section 1.07 Annexation and Disannexation
- Article III. The City Council
 - Section 3.01 Governing Body
 - Section 3.02 Term Limitations
 - Compensation
- Article VI. Initiative Referendum
 - Power of Recall
- Article VII. Administrative Services
 - Section 7.01 City Manager
 - Section 7.04 Department Directors
 - Economic Development Department
 - Parks And Recreation Department
 - Library Department
- Article VIII. Finance
 - Section 8.10 Purchase Procedure
 - Section 8.12 Independent Audit
- Article X. Planning and Development; Community Committees
 - Section 10.04 Planning and Zoning Commission
 - Section 10.08 Board of Adjustments
 - Section 10.11 Community Committees
- Article XI. Public Utilities, Franchises and Contracts
- Article XII. Ethics and Conflicts
- Article XIII. General Provisions
 - Section 13.08 Charter Review

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3. Discussion of Future Topics

The commission decided to hold one final meeting before their joint session with the City Council to review the final proposed amendments. This meeting was scheduled for Thursday, January 8, 2026, at 6:30 p.m.

ADJOURNMENT

The Regular Session of the Manor Charter Review Commission was adjourned at 8:45 p.m. on Thursday, December 4, 2025

The Charter Review Commission approved these minutes on the 8th day of January 2026.

APPROVED:

Daniel Mendoza
Chairperson

ATTEST:

Brittany Lopez
Assistant City Secretary