AGENDA ITEM NO.



## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE:January 6, 2021PREPARED BY:Scott Dunlop, Assistant DirectorDEPARTMENT:Development Services

## AGENDA ITEM DESCRIPTION:

Acknowledge the resignation of Planning and Zoning Commissioner Isaac Rowe, Place No. 4 and declare a vacancy.

## **BACKGROUND/SUMMARY:**

LEGAL REVIEW:	Not Applicable	
FISCAL IMPACT:	No	
PRESENTATION:	No	
ATTACHMENTS:	Yes	

Resignation Letter

## **STAFF RECOMMENDATION:**

It is the City staff's recommendation that the City Council acknowledge the resignation of Planning and Zoning Commissioner Isaac Rowe, Place No. 4 and declare a vacancy.

PLANNING & ZONING COMMISSION:	Recommend Approval	Disapproval	None