



**CITY COUNCIL
WORKSHOP MINUTES
DECEMBER 19, 2020
Via Telephone/Video Conference
(Zoom Meeting)**

THIS MEETING WAS FOR REVIEW AND DISCUSSION ONLY; NO ACTION WAS TAKEN

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in person meetings that assemble large groups of people the City Council meeting scheduled for Saturday, December 19th, was only open to the public via remote access.

The following instructions were provided to the general public.

Instructions for Public Speaking:

- Members of the public that wish to speak during public comments, public hearing or an agenda item will need to register in advance by visiting www.cityofmanor.org where a registration link will be posted on the calendar entry for each public meeting. You will register by filling in the speaker card available for that specific meeting and submitting it to publiccomments@cityofmanor.org. Once registered, instructions will be emailed to you on how to join the videoconference by calling in. Your Speaker Card must be received two (2) hours prior to scheduled meeting.

Upon receiving instructions to join zoom meeting the following rules will apply:

- All speakers must address their comments to the Mayor rather than to individual Council Members or city staff. Speakers should speak clearly into their device and state their name and address prior to beginning their remarks. Speakers will be allowed three (3) minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting.

PRESENT VIA ZOOM:

Dr. Larry Wallace Jr., Mayor

COUNCIL MEMBERS:

Dr. Christopher Harvey, Mayor Pro Tem, Place 3
Emily Hill, Place 1
Anne Weir, Place 2
Sonia Wallace, Place 4 (joined zoom meeting at 10:15 a.m.)
Deja Hill, Place 5
Gene Kruppa, Place 6 (Absent)

CITY STAFF:

Thomas Bolt, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Lydia Collins, Director of Finance
Scott Dunlop, Assistant Development Services Director

WORKSHOP SESSION – 10:00 A.M.

With a quorum of the Council Members present via video/telephone conference, the workshop session of the Manor City Council was called to order by Mayor Wallace Jr. at 10:00 a.m. on Saturday, December 19, 2020.

PUBLIC COMMENTS

There were no public comments received prior to the meeting.

At the direction of Mayor Wallace, Director of Finance Collins removed items that do not pertain to the city.

The following topics were removed from both sections for the upcoming Workshop scheduled for January 9th, 2021.

- **Discussion of the TML Revenue Manual for Texas Cities.**
 - *Anticipated Notes (removed)*
 - *Assessments (petition, advisory committee, improvement & tourism)*
 - *Cemetery Tax (removed)*
 - *Certificates of Obligation*
 - *Child Safety Fines*
 - *Coin operated machine tax (removed)*

- *Drainage Fees (removed)*
- *Felony Forfeiture Funds*
- *Hotel Occupancy Taxes (7% max)*
- *Investments (ordinance/resolution)*
- *Municipal Court Fines*
- *Municipal Development Corporation Sales Tax (removed)*
- *Municipal Development District (MDD) Sales Tax (removed)*
- *Open Record Charges (removed)*
- *Tax Freeze (elderly, disabled)*
- *Right-of-Way Rental Fees*
- *Sales tax for Crime Control (removed)*
- *Venue Taxes (removed)*

The discussion was held regarding reasons for removing topics.

- **Discussion of the TML Economic Development Handbook.**

- *City/County Venue Project Tax (removed)*
- *Short Term Motor Vehicle Rental Tax (removed)*
- *Admissions Tax on Tickets Sold at a Venue Project (removed)*
- *Tax on Event Parking at a Venue Project (removed)*
- *Imposing an Additional Hotel Occupancy Tax (removed)*
- *Livestock Facility Use Tax in Certain Cities and Counties (pg. 63)*
- *Establishing the Venue Project Fund (removed)*
- *Chapter 335 Sports and Community Venue District (pg. 69)*
- *Property Tax Abatement (pg. 80)*
- *Tax Increment Financing (pg. 93)*
- *Texas Economic Development Act (pg. 114)*
- *Economic Development Through Tourism (pg. 132)*
- *City, County, Cooperative and Regional Efforts (pg. 160)*
- *Other Economic Development Initiative – Public Improvement Districts (pg. 180)*
- *Tourism Public Improvement District (pg. 187)*

The discussion was held regarding reasons for removing topics.

The discussion was held on sharing notes among Council Members through Google Docs.

ADJOURNMENT

The Workshop Session of the Manor City Council Adjourned at 10:24 a.m. on Saturday, December 19, 2020.

These minutes approved by the Manor City Council on the 6th day of January 2020.

APPROVED:

Dr. Larry Wallace Jr.
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary

Draft Minutes